

BURRILLVILLE REDEVELOPMENT AGENCY

REGULAR MEETING MINUTES

Meeting Place: Jesse M. Smith Library, Community Room
Meeting Date: May 26, 2020
Meeting Time: 7:10 PM

Members Present:

James Langlois, Chairman
Edward Bonczek
Jeff Barr
Renay McLeish

George J. Lough, III
Mark Thompson
Royal Laurent

Members Absent:

Staff/Consultants Present:

Michael Wood, Secretary
Ray Goff, Planning Director
Gail Labossiere

Scott A. Gibbs, NEEDS, Inc.
Timothy Kane, Esq.

Others:

Dennis Anderson, Town
Councilor

This meeting was held in accordance with the provisions of the Governor's Executive Order 20-25. All members of the Town Council participated remotely. Members of the public were invited to listen and/or participate in the meeting, as required, by the means listed on the posted agenda.

Call To Order Of Regular Meeting:

James Langlois called the Meeting to order at 7:11 PM. Langlois announced that all members were present including Gail Labossiere. Langlois announced that George Lough and Renay McLeish are not voting members.

Approval of Minutes:

Approval of minutes of the February 25, 2020 Annual Meeting, and to dispense with the reading of the minutes.

Royal Laurent made a motion to approve the minutes of the February 25, 2020 Annual Meeting. Jeffrey Barr seconded the motion and a roll call was requested

with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Approval of the minutes of the February 25, 2020 Meeting, and to dispense with the reading of said minutes.

Mark Thompson made a motion to approve the minutes of the February 25, 2020 Meeting. Barr seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Citizen's Comment:

None

Invoices:

Discussion, consideration and action relative to the invoice from Burrillville Sewer Commission for 75-81 Pascoag Main St. for sewer use from November 1, 2019 through January 31, 2020 to be received and filed.

Langlois made a motion to receive and file the invoice from the Burrillville Sewer Commission for 75-81 Pascoag Main Street for the period of November 1, 2019 through January 31, 2020. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Burrillville Sewer Commission for 74-84 Pascoag Main St. for sewer use from November 1, 2019 through January 31, 2020 to be received and filed.

Langlois made a motion to receive and file the invoice from the Burrillville Sewer Commission for 74-84 Pascoag Main Street for the period of November 1, 2019 through January 31, 2020. Laurent seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. from 1/17/2020 through 2/14/2020 to be received and filed.

Langlois made a motion to receive and file the invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. from 1/17/2020 through 2/14/2020. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Pascoag Utility District for electric at 75-81 Pascoag Main St. from 1/29/2020 through 2/26/2020 to be received and filed.

Langlois made a motion to receive and file the invoice from Pascoag Utility District for electric at 75-81 Pascoag Main St. from 1/29/2020 through 2/26/2020. Laurent

seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Maloney Properties for additional rent owed for first quarter to be received and filed.

Langlois made a motion to receive and file the invoice from Maloney Properties for additional rent owed for first quarter. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Greenridge Commons for Invoice #2 for National Grid Gas Account #45453-58034 at 75 Pascoag Main St. to be received and filed.

Langlois made a motion to receive and file the invoice from Greenridge Commons for Invoice #2 for National Grid Gas Account #45453-58034 at 75 Pascoag Main St. Laurent seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Greenridge Commons for Invoice #3 for National Grid Gas Account #36255-18017 at 75 Pascoag Main St. to be received and filed.

Langlois made a motion to receive and file the invoice from Greenridge Commons for Invoice #3 for National Grid Gas Account #36255-18017 at 75 Pascoag Main St. Barr seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Crossman Engineering for Period: October 26, 2019 – January 31, 2020 for Route 7 Bridges to be received and filed.

Langlois made a motion to receive and file the invoice from Crossman Engineering for Period: October 26, 2019 – January 31, 2020 for Route 7 Bridges. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from National Grid for Gas bill at 79-81 Pascoag Main St. to be received and filed.

Langlois made a motion to receive and file the invoice from National Grid for Gas bill at 79-81 Pascoag Main St. Laurent seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to the invoice from Burrillville Sewer Commission for 74-84 Pascoag Main St. to be received and filed.

Langlois made a motion to receive and file the invoice from Burrillville Sewer Commission for 74-84 Pascoag Main St. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Consultants Staff Report:

Discussion, consideration and action relative to financial reports including budget and audits.

Langlois referenced the financial reported dated 4/13/2020 indicating the Total Available Funds of \$256,337.07. Langlois made a motion to receive and file the financial report. Barr seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Old Business To Be Discussed And Acted On:

Discussion, consideration and action relative to regarding marketing activities at 75-81 Pascoag Main Street (Map 175, Lot 061)

Gibbs lost his audio in the Zoom meeting. With nothing to report by others, Langlois made a motion to table. Barr seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Discussion, consideration and action relative to status of the Pavilion Rest Rooms Project.

Wood explained that they continue to work on design changes. Wood referenced correspondence and drawings in the meeting package. Wood stated that Ocean State Power contributed \$50,000 to the project but the Agency may have to contribute additional funds to make the project happen. Ray Goff explained that the Town withdrew its request for Federal funding because they felt they would not be competitive. Bonczek inquired about the total project costs. Wood stated that the total costs are projected at \$111,400.

Discussion, consideration and action relative to the Signage Project.

Langlois summarized the status of the efforts of both the Downtown Pascoag Subcommittee and the Stillwater District Subcommittee. Langlois stated that the two subcommittees decided on different designs. Renay McLeish stated that the two subcommittees should meet again.

Discussion, consideration and action relative to status of Bravo Expansion Project.

Langlois announced that Bravo has agreed to lease the additional space. Langlois stated that they plan on opening the additional space in August; however, the Covid pandemic is creating delays. Langlois stated that they are waiting for the actual cost to buildout the additional space, which will be credited against Bravo's future lease payments.

New Business To Be Discussed And Acted On:

Discussion, consideration and action relative to the final draft of the Nasonville Plan, Including Crossman's final write-up of the bridge study.

Gibbs stated that the report has been presented in final form subject to the Town Council's input regarding preferred intersection and bridge alignment.

Discussion, consideration and action to schedule a joint meeting with the Town Council.

Langlois indicated that they are waiting to get before the Town Council for their selection of the preferred plan. Wood stated the meeting with the Town Council will have to wait till after the budget.

Correspondence:

None

Executive Session Pursuant to Rhode Island General Laws:

Wood indicated that the BRA would not need to go into Executive Session to discuss the draft MOU with the IFB. Langlois made a motion to continue in open session. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Gibbs explained that the draft MOU was amended to eliminate any references to specific projects or initiatives. Gibbs stated that the MOU is not a binding agreement and simply outlines how the BRA and IFB can work together. Langlois made a motion to authorize the Chairman to sign the MOU. Bonczek seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Adjournment:

Laurent made a motion to adjourn the meeting at 7:49. Thompson seconded the motion and a roll call was requested with Laurent, Barr, Bonczek, Thompson, and Langlois all voting in favor of the motion.

Minutes approved by:

Michael C. Wood

Michael C. Wood, Secretary

7/28/2020

Date:

Date filed with Town Clerk: JUL 29 2020 