



Burrillville Redevelopment Agency Meeting Minutes-November 23, 2021 Regular Meeting

MEMBERS PRESENT:

James A. Langlois, Chairman, Jeffrey Barr, Vice-Chairman, Mark Thompson, Renay McLeish, George J. Lough III (alt-VOTING), Gerald Lapierre (alt).

MEMBERS ABSENT/EXCUSED: Edward Bonczek

STAFF/CONSULTANTS PRESENT:

Michael C. Wood, Secretary, Esquire, General Legal Counsel, Ray Goff, Planning Director, Dennis Anderson, Town Council Liaison and Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: Timothy F. Kane

OTHERS PRESENT: None

CALL TO ORDER:

Chairman Langlois called the meeting to order at 7:05 p.m.

APPROVAL OF MINUTES:

Approval of minutes of the October 26, 2021 Meeting, and to dispense with the reading of said minutes.

Voted to approve. Motion by Mark Thompson. Seconded by Vice Chairman Barr. Motion carried unanimously.

CITIZEN COMMENT: None

INVOICES/BILLS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to invoice from the Industrial Foundation of Burrillville for the Promissory Note dated February 12, 2018, payment number 15 to be paid.

Voted to Approve. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action relative to invoice from PUD Water Department for services at 75-81 Pascoag Main St. on 9/17 through 10/15/2021 to be received and filed.

Voted to receive and file. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets and audits.

Renay McLeish stated that she and Chairman Langlois meet with town Finance Director, Leslie McGovern on Monday 11/23/21 to review the books, discuss some questions regarding the reports, and to review financial operations and they pertain to the BRA. She explained that the finance department and auditors have cleaned up the income, expense details/balance sheets, and these adjustments are reflected in the October summary report.

Voted to receive and file. Motion by Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

- a. Agency Wages for Maintenance and Repair.
Voted to receive and file. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.
- b. BRA Field Update Report
Secretary Wood stated that Steven Moore built a fenced in area for clock tower trash and recycle bin storage.

OLD BUSINESS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to update and expenditures for various projects, initiatives, and expenditures:

Parking lot and park, Pascoag Main St.- Secretary Wood stated that negotiations for the historic fountain have fallen through. The family who owns the fountain is no longer interested in donating it to the Town. The subcommittee will discuss alternatives. Public Works will complete the final landscaping/plantings in the spring.

Gonyea Park- Secretary Wood stated that open bids will be going out for the shade structure bid award planned for the January meeting. The DPW planted the screening arborvitae trees near the Dunkin Donuts drive thru.

NEW BUSINESS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to install signage at 180 Tinkham Lane or take any other action thereon.

Chairman Langlois stated that the owners of the Art Box have requested permission to install a sign in front of their business. They would also like signage at both street entrances. It was suggested that DPW complete installation of the sign in front of Art Boxes' business.

Voted to approve. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action relative to a lease extension for Natural Resource Services (Map 160, Lot 65), Stillwater Mill Center or take any other action thereon.

Chairman Langlois noted that Scott Rabideau has requested a one-year lease extension and has paid the rent in full.

Voted to extend the lease for one year. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

Discussion, consideration and action relative to improvements for Natural Resource Services suite in Stillwater Mill Center or take any other action thereon.

Chairman Langlois stated that Scott Rabideau would like to replace a portion of the 11-year-old office carpet. He has offered to split the cost 50/50 with the BRA. Vice Chairman Barr recommended securing an estimated cost or invoice prior to a vote. Secretary Wood agreed to gather that information and share it once received.

Discussion, consideration and action relative to the update, status of business development in the Stillwater Mill center - Ray Goff.

Ray Goff stated that he was unable to connect with the new owners of the Harrisville Main Street properties. He will have an update available for the next meeting.

Discussion, consideration and action relative to the updated 2022 Schedule of meetings to be approved.
Voted to approve. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

CORRESPONDENCE: None

OTHER:

Secretary Wood noted that there is no meeting in December.

Secretary Wood announced that the Sewer Commission granted the agencies request to waive two of the four quarterly Stillwater restroom charges (when facility is seasonally closed).

EXECUTIVE SESSION: None requested

ADJOURN:

Meeting adjourned at 7:35p.m.

Voted to adjourn. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

Michael Wood, Secretary Date

Date filed with Town Clerk: _____