



Burrillville Redevelopment Agency Meeting Minutes-Janurary 25, 2021 Regular Meeting

MEMBERS PRESENT:

James A. Langlois, Chairman, Jeffrey Barr, Vice-Chairman, Mark Thompson, Edward Bonczek, Renay McLeish, George J. Lough III (alt), Gerald Lapierre (alt).

MEMBERS ABSENT/EXCUSED: None

STAFF/CONSULTANTS PRESENT:

Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Ray Goff, Planning Director, Dennis Anderson, Town Council Liaison and Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: None

OTHERS PRESENT: None

CALL TO ORDER:

Chairman Langlois called the meeting to order at 7:05 p.m.

APPROVAL OF MINUTES:

Approval of minutes of the November 23, 2021 Meeting, and to dispense with the reading of said minutes.

Voted to approve. Motion by Mark Thompson. Seconded by Renay McLeish. Motion carried unanimously.

CITIZEN COMMENT: No Citizen comment.

Chairman Langlois requested the opinion of the committee regarding combining of the Agency's three separate lease agreements with Bravo Brewing. He and Secretary Wood would like to meet with Tim Kane, Legal Counsel to consolidate the three separate unit lease agreements to one total square foot lease. This consolidation will make tenancy more affordable with the hopes of keeping this popular and vital anchor tenant for years to come. The Committee was in favor of the idea to combine the lease and recommended moving forward of drafting the combined lease.

INVOICES/BILLS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to invoice from Timothy F. Kane for Legal Services from June 10, 2021 to November 23, 2021 to be approved for payment.

Voted to approve. Motion by Jeff Barr. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action relative to invoice from Airhart Electric to be received and filed.

Voted to approve. Motion by Chairman Langlois. Seconded by Jeff Barr. Motion carried unanimously.

Discussion, consideration and action relative to invoices from The Home Depot for supplies to maintain and repair properties as needed.

Voted to approve. Motion by Mark Thompson. Seconded by Jeff Barr. Motion carried unanimously.

Motion by Chairman Langlois to combine the remaining invoices for approval and to receive and file.

Discussion, consideration and action relative to invoice from PUD Water Department for services at 75-81 Pascoag Main St. on 10/15 through 11/16/2021 to be received and filed.

Discussion, consideration and action relative to invoice from PUD Water Department for services at 75-81 Pascoag Main St. on 11/16 through 12/14/2021 to be received and filed.

Discussion, consideration and action relative to invoice from Harrisville Fire District Water Department for Farmers Market Pavilion for Meter Reading read date 12/28/2021 to be received and filed.

Discussion, consideration and action relative to invoice from The Home Depot for supplies for 180 Tinkham Lane – corral – to be received and filed.

Discussion, consideration and action relative to invoice from Michaels Plumbing for services to winterize men's and women's bathrooms at Farmers Market, Pavilion, to be received and filed.

Discussion, consideration and action relative to invoice from The Call for Gonyea Park Shade Structure bid to be received and filed.

Voted to approve, receive and file. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets and audits.

- a. Agency Wages for Maintenance and Repair
- b. BRA Field Update Report

Renay McLeish provided an overview of the financial summary reports and data provided by the Finance Department to include both quarterly and year to date figures. The BRA's fiscal year to date net revenue was reported as \$39,000 with a net worth of \$1.15 million. Renay McLeish will have a follow up meeting with the town Finance Director, Leslie McGovern to review and discuss some questions. The outcome will be shared at the next meeting.

Voted to receive and file. Motion by Motion by Chairman Langlois. Seconded by Vice Chairman, Jeff Barr. Motion carried unanimously.

Agency Wages for Maintenance and Repair.

Voted to receive and file two time cards. Motion by Chairman Langlois. Seconded by Ed Bonzcek. Motion carried unanimously.

BRA Field Update Report

Voted to receive and file. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

OLD BUSINESS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to award a bid for shade structure at Gonyea Park, or take any other action thereon.

Voted to award the shade structure bid to Ultiplay for \$22,500. Motion by Vice Chairman Jeff Barr. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action, report from Pascoag subcommittee the plans for the new park on Pascoag Main Street, or take any other action thereon.

The subcommittee met to discuss the next development stage. The subcommittee will reach out to the Historical Society, WellOne and local libraries to secure historical photos and data for the storyboards. They will also begin the search for an antique or antique replication water fountain.

Discussion, consideration and action relative to consider scope of work, budget and to proceed with the information/message board(s) for the park on Pascoag Main Street, or take any other action thereon.

Ray Goff shared examples of storyboards from an online vendor who he has been in correspondence with. He was quoted a price of \$2,640 for two boards, which is significantly less than quotes received from local vendors. This bid recently expired so confirmation of current pricing will be secured.

Voted to approve up to \$3,000 in expensed for two storyboards. Motion by Chairman Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

NEW BUSINESS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to appropriate \$1,300 for fencing and gates at 75-81 Pascoag Main Street to reimburse NeighborWorks to erect rubbish container area, or take any other action thereon.

Voted to approve. Motion by Renay McLeish. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action relative to the update, status of business development in the Stillwater Mill center - Ray Goff.

Ray Goff stated that there are currently two separate interested parties interested in operating distilleries in the area. They are currently working with Joe and the Fire Department to explore and begin the development planning process. A suggestion was made to research the potential use of Rescue Plan Act funding to run public sewer and water to these buildings located in the redevelopment district. Ray Goff added that the owners of North Smithfield Welding are still considering the addition of a seasonal canoe and kayak rental business.

CORRESPONDENCE:

Discussion, consideration and action relative to the letter from Burrillville Sewer Commission, 12-7-2021, regarding Stillwater Pavilion Restrooms payment account to be received and filed.

Motion by Chairman Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

Discussion, consideration and action relative to the letter from James A. Langlois, Chairman to William Andrews, Chairman, 12-7-21 to be received and filed.

Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

OTHER:

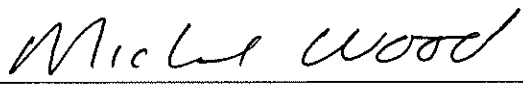
The Annual BRA meeting will be held February 22 at 7:00 pm followed by the Regular BRA meeting at 7:15 pm

EXECUTIVE SESSION: None requested

ADJOURN:

Meeting adjourned at 7:45p.m.

Voted to adjourn. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

 2/2/22

Michael Wood, Secretary Date

Date filed with Town Clerk: **FEB 23 2022** 