



## **Burrillville Redevelopment Agency Regular Meeting Minutes February 22, 2022**

### **MEMBERS PRESENT:**

James A. Langlois, Chairman, Jeffrey Barr, Vice-Chairman, Mark Thompson, Edward Bonczek, Renay McLeish, George J. Lough III (alt), Gerald Lapierre (alt).

### **MEMBERS ABSENT/EXCUSED:** None

### **STAFF/CONSULTANTS PRESENT:**

Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Ray Goff, Planning Director, Dennis Anderson, Town Council Liaison and Nicole Stockwell, Administrative Aide.

### **STAFF/CONSULTANTS ABSENT:** None

### **OTHERS PRESENT:** None

### **CALL TO ORDER:**

Chairman Langlois called the meeting to order at 7:08 p.m.

### **ELECTION OF OFFICERS** (one (1) year term):

Chairman: Jeff Barr nominated James Langlois. Agency Members voted unanimously in favor.

Vice Chairman: Mark Thompson nominated Jeff Barr. Agency Members voted unanimously in favor.

Secretary: Raney McLeish nominated Michael Wood. Agency Members voted unanimously in favor.

### **APPOINTMENT OF SUBCOMMITTEES:**

Chairman Langlois asked if there are any Members wishing to make changes. Renay McLeish requested she be added to the Pascoag Subcommittee as a second alternate.

Voted to approve Renay McLeish as second alternate on the Pascoag Subcommittee. Motion by Vice Chairman Barr. Seconded by Renay McLeish. Motion carried unanimously. Having no other edits to the list:

Finance Subcommittee: Renay McLeish, James Langlois, George Lough (alt)

Personnel Subcommittee: Jeffrey Barr, Mark Thompson, James Langlois (alt)

Stillwater District Management Subcommittee: Jeffrey Barr, James Langlois, George Lough (alt)

Stillwater Event Subcommittee: James Langlois, Mark Thompson, Renay McLeish (alt)

Pascoag Subcommittee: Edward Bonczek, James Langlois, Gerry Lapierre (alt), Renay McLeish (2<sup>nd</sup> alt)

New Subcommittees: none

**Voted to accept the slate of subcommittees as listed. Motion by Chairman Langlois. Seconded by Edward Bonczek. Motion carried unanimously.**

### **APPROVAL OF MINUTES:**

Approval of minutes of the January 25, 2022 meeting and to dispense with the reading of said minutes.

Voted to approve. Motion by Mark Thompson. Seconded by Vice Chairman Barr. Motion carried unanimously.

**CITIZEN COMMENT:** None

**INVOICES/BILLS:**

Discussion, consideration and action relative to invoice from Burrillville Sewer Commission for billing dates 11/1/2021 to 1/31/2022 for 74-84 Pascoag Main St. (WellOne) to be received and filed.

Discussion, consideration and action relative to invoice from Burrillville Sewer Commission for billing dates 11/1/2021 to 1/31/2022 for 75-81 Pascoag Main St. (Bravo) to be received and filed.

Discussion, consideration and action relative to invoice from Burrillville Economic Development Partnership for Promissory Note dated February 12, 2018, payment #16 to be received and filed.

Discussion, consideration and action relative to expense reimbursement for mileage for Steve Moore (10/1 to 12/31/2021) to be received and filed.

Discussion, consideration and action relative to invoice from Debug Pest Control for WellOne, 84 Pascoag Main St. Pest Control to be received and filed.

**Voted to combine, receive and file all invoices. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.**

**CONSULTANT/ STAFF REPORTS:**

Discussion, consideration and action relative to financial reports including budgets and audits.

Renay McLeish and Mark Thompson provided an overview of the financial summary reports.

Voted to receive and file. Motion by Renay McLeish. Seconded by Vice Chairman Barr. Motion carried unanimously.

Agency Wages for Maintenance and Repair.

Voted to receive and file. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

BRA Field Update Report

Voted to receive and file. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

**OLD BUSINESS:**

Discussion, consideration and action relative to consider scope of work, budget and content for the information/message board(s) for the park on Pascoag Main Street, or take any other action thereon.

Discussion, consideration and action related to plans and scope of work for the park and other attractions for Pascoag, or take any other actions thereon. Report by the Pascoag Subcommittee.

Voted to combine the last two agenda items. Motion by Chairman Langlois. Seconded by Edward Bonczek. Motion carried unanimously.

Renay McLeish stated that the subcommittee is working in partnership with the Historical Society and local libraries to secure historical photos and data for the two storyboards. The subject of the two boards will pertain to Post WW II era and the fountains of Burrillville. The agency is attempting to locate and secure an original fountain to restore and place in Fountain Square Park on Pascoag Main Street. In the event they are unable to secure one of the original fountains, the Committee has located two fountains manufactured by the Jenks Fountain Company, the same manufacturer of the original fountain, at an antique gallery in Newport, RI. Prior to pursuing the fountain from the antique dealer, the agency would first like to research a lead on a potential original fountain rumored to be in a Burrillville resident's backyard.

To add to the ambiance of Fountain Square Park and the surrounding green spaces, Jim Langlois suggested investing in photo of props and string lights in the Pascoag Main Street. He referenced Putnam, Ct. and shared an example of their illuminated Christmas ornament. Langlois will research options from the manufacturer of the props and will continue to work with Pascoag Utility District regarding details for the overhead string lights. The Agency Members were in favor with these ideas with no vote taken until further details are gathered.

Discussion, consideration and action relative to the update, status of business development in the Stillwater Mill center.

Ray Goff stated that there are currently two separate parties interested in operating distilleries at the old UFO and gem buildings. Both need major renovation to bring them to code. The owners are currently working with Joe and the Fire Department to explore and begin the development planning process. The BRA may consider using ARPA funding to bring public sewer and water to these two buildings in an effort to revitalize business industry in the Stillwater Redevelopment District. There is a question as to whether ARPA funds can be used for this project.

**NEW BUSINESS:**

Discussion, consideration and action relative to the annual meeting with the Town Council, or take any other action thereon. Date(s) and presentation scope to be determined.

Secretary Wood stated that the meeting will be in March or April.

Discussion, consideration and action relative to ARPA funding for the agency and/or business within Redevelopment districts/areas, or take any other action thereon.

Town Council Liaison Dennis Anderson stated that the Council has received request amounts that exceed the available funding. Michael Wood stated that some larger funding proposals being considered include sewer and water projects in the Nasonville Redevelopment District and the identification, acquisition and construction associated with creating a new Town wellhead. Secretary Wood stated he would like to see the Town seek additional funding sources to combine with the ARPA funding to financially facilitate the completion of these projects. He added the ARPA funding has a spending time limit and these spending guidelines must be considered when allocating/awarding funds to determine the feasibility of a timely project completion prior to the spending deadline.

**CORRESPONDENCE:** None

**EXECUTIVE SESSION:** None

**ADJOURN:**

Voted to adjourn at 7:55p.m. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

Michael Wood 3/22/22  
Michael Wood, Secretary Date

Date filed with Town Clerk: **MAR 23 2022**