



Burrillville Redevelopment Agency

Regular Meeting Minutes

April 26, 2022

MEMBERS PRESENT: James A. Langlois, Chairman, Jeffrey Barr, Vice-Chairman, Mark Thompson, Edward Bonczek, Renay McLeish, George J. Lough III (alt), Gerald Lapierre (alt).

MEMBERS ABSENT/EXCUSED: None

STAFF/CONSULTANTS PRESENT: Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel and Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: Dennis Anderson, Town Council Liaison and Ray Goff, Planning Director

OTHERS PRESENT: None

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:04pm

APPROVAL OF MINUTES:

Approval of minutes of the March 22, 2022 Meeting, and to dispense with the reading of said minutes.

Voted to approve the March 22, 2022 minutes. Motion by Mark Thompson. Seconded by Vice Chairman Barr. Motion carried unanimously.

INVOICES/BILLS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to invoice from Greenridge Commons for reimbursement of galvanized posts and gates at 75-81 Pascoag Main St. for payment.

Voted to approve, receive and file. Motion by Mark Thompson. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action relative to invoice from Burrillville Economic Development Partnership for Promissory Note dated February 12, 2018, for Payment 17.

Voted to approve, receive and file. Motion by Mark Thompson. Seconded by Vice Chairman Barr. Motion carried unanimously.

Voted to combine the remainder of the invoices. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

Discussion, consideration and action relative to invoice from PUD for water usage at 75-81 Pascoag Man St. from 2/17/2022 to 3/17/2022 to be received and filed.

Discussion, consideration and action relative to invoice from HFD for Farmers Market Pavilion meter reading 3/24/2022 to be received and filed.

Discussion, consideration and action relative to invoice from Coldmasters Temperature Control for reimbursement to WellOne for work performed on the HVAC system on 2/9/22 to be received and filed.

Discussion, consideration and action relative to invoice from Coldmasters Temperature Control for reimbursement to WellOne for additional work performed on the HVAC system on 3/1/22 to be received and filed.

Discussion, consideration and action relative to invoice from Hawkes Plumbing & Heating Co., Inc. for reimbursement to WellOne for installation of new ADA toilet to be received and filed.

Discussion, consideration and action relative to invoice from Atlantic Locksmiths LLC for repair of lock at 180 Tinkham Ln, Natural Resources to be received and filed.

Discussion, consideration and action relative to invoice dated 2/7/22 from National Refrigeration, Inc. for fall HVAC maintenance at 75 Pascoag Main St. for reimbursement to Bravo to be received and filed.

Discussion, consideration and action relative to invoice #9900212 from The Home Depot for light bulbs at Tinkham bathroom to be received and filed.

Discussion, consideration and action relative to invoice #8180147 from The Home Depot for returned light bulbs to be received and filed.

Discussion, consideration and action relative to invoice #8621897 from The Home Depot for bathroom light at Art Box Studio to be received and filed.

Discussion, consideration and action relative to invoice #5614414 from The Home Depot for light bulb at Tinkham to be received and filed.

Voted to receive and file all combined invoices. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets and audits.

George Lough provided an overview of the financial summary reports.

Voted to receive and file financial reports. Motion by Renay McLeish. Seconded by Ed Bonczek. Motion carried unanimously.

Agency Wages for Maintenance and Repair

Voted to receive and file Agency Wages for Maintenance and Repair. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

BRA Field Update Report

Voted to receive and file BRA Field Update Report. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

OLD BUSINESS TO BE DISCUSSED AND ACTED ON:

Discussion, consideration and action relative to consider scope of work, budget and content for the information/message board(s) for the park on Pascoag Main Street, or take any other action thereon.

Chairman Langlois stated that the Pascoag Subcommittee voted on a final layout and design for the two storyboards, which will feature historical photos and information pertaining to Burrillville's fountains and post WWII era. The project is near complete with the committee in search of two more photos to complete the post WW II storyboard. Chairman Langlois updated the agency on the status of the landscape and hardscape projects in the park. He noted that the cherry trees planted and the walkways are near complete. The built in unilock hardscape area is delayed due to supply issues. Selection of a new unilock color is being considered to solve this issue and facilitate project completion.

a. Consider and act on a name for this park.

Voted to name the park Fountain Square Park. Motion by Renay McLeish. Seconded by Vice Chairman Barr. Motion carried unanimously.

- b. Update on acquisition of a fountain or attraction for Pascoag Main Street Park or take any other action thereon.

Fountain- Chairman Langlois stated that attempts to secure a historically accurate Jenks Co. fountain from the dealer in Newport, RI or from one of the local private owners has failed. He is working with DPW director Jeff McCormick and Roots n Shoots to consider an alternative new fountain. Price range of the new fountain is between \$7,000-\$8,000. No decision will be made this evening, as more research is needed to determine if this fountain will be a mechanically appropriate choice for the park.

Illuminated Displays-Chairman Langlois stated that the selection and placement of the illuminated seasonal displays is on hold until after the Park is complete.

Discussion, consideration and action related to an update on the lighting for Pascoag and Pascoag Main St., or take any other actions thereon.

Chairman Langlois stated that the Pascoag Utility District is in the process of removing the old string lights and hanging the guidewire for the new recently purchased programmable lights. Chairman Langlois stated that a different model of lights was purchased than what was agreed to at the last meeting to accommodate the automated programming requirements. The cost was \$3,073.14, almost \$2,000 less than the approved \$5,000 amount. With the assistance of Pascoag Fire Department and the Pascoag Utility District, the lights will be strung from Well One Building to Pascoag Fire Department and will connect to a newly installed meter and timer.

Secretary Wood reviewed the status of the Bravo Brewery deck expansion request, sublease and kitchen buildout. The owners have requested a deck expansion project funded by ARPA funding and/or the BRA. Secretary Wood suggested securing a wooden deck design/plan with cost estimate before discussing or making any decisions regarding funding. Secretary Wood added that the sublease contract with the food vendor is currently under final legal review prior to execution. Kitchen upgrades are in the design/planning stages with no permits pulled to date. Secretary Wood stated that the BRA will continue to work with the Bravo Brewery owners and support their growth plans in an effort to maintain this anchor business in the revitalized and thriving Pascoag Redevelopment District.

NEW BUSINESS TO BE DISCUSSED AND ACTED ON: None

CORRESPONDENCE: None

EXECUTIVE SESSION: none

ADJOURN:

Voted to adjourn at 7:50.m. Motion by Renay McLeish. Seconded by Mark Thompson. Motion carried unanimously.

Michael Wood 5/25/2022
Michael Wood, Secretary Date

Date filed with Town Clerk: MAY 25 2022 com