



## **Burrillville Redevelopment Agency Regular Meeting Minutes August 23, 2022**

**MEMBERS PRESENT:** James A. Langlois, Chairman, Jeffrey Barr, Vice-Chairman, Edward Bonczek, Mark Thompson, Renay McLeish, Gerald Lapierre (alt)

**MEMBERS ABSENT/EXCUSED:** George J. Lough III (alt)

**STAFF/CONSULTANTS PRESENT:** Michael C. Wood, Secretary, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

**STAFF/CONSULTANTS ABSENT:** Timothy F. Kane, Esq., General Legal Counsel

**OTHERS PRESENT:** Jeff McCormick, DPW Director

**CALL TO ORDER:** Chairman Langlois called the meeting to order at 7:00pm

### **APPROVAL OF MINUTES:**

Approval of minutes of the July 26, 2022 Meeting, and to dispense with the reading of said minutes.

Voted to approve the July 26, 2022 minutes. Motion by Mark Thompson. Seconded by Vice Chairman Barr. Motion carried unanimously.

**CITIZEN COMMENT: NONE**

### **INVOICES/BILLS TO BE DISCUSSED AND ACTED ON:**

Discussion, consideration and action relative to invoice from Pascoag Utility District for electric service at Pole #15, Pascoag Main St. from 6/28/2022 to 7/27/22 to be received and filed.

Chairman Langlois noted that this invoice reflects the one-month operational cost for the Pascoag Main Street string lights.

**Voted to receive and file** the Pascoag Utility District invoice for electric service at Pole #15, Pascoag Main St. from 6/28/2022 to 7/27/22 in the amount of \$19.79. Motion by Chairman Langlois. Seconded by Renee McLeish.

Discussion, consideration and action relative to invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. on 6/17/2022 to 7/14/2022 to be received and filed.

**Voted to receive and file** the Pascoag Utility District for water at 75-81 Pascoag Main St. on 6/17/2022 to 7/14/2022 in the amount of \$90.05. Motion by Chairman Langlois. Seconded by Mark Thompson.

Discussion, consideration and action relative to invoice from The Home Depot supplies to repair Pavilion shed and gazebo on 6/27/22 to be received and filed.

**Voted to receive and file** the 6/27/22 Home Depot invoice in the amount of \$26.18. Motion by Chairman Langlois. Seconded by Renee McLeish.

Discussion, consideration and action relative to payment of invoice for replacement fencing on the Riverwalk behind WellOne, or take any other action thereon.

Chairman Langlois stated that the North Smithfield Fence invoice will be reviewed at the next meeting.

## **CONSULTANT/ STAFF REPORTS:**

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon.

Renee McLeish reviewed the financial summary reports.

**Voted to receive and file financial reports.** Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

## **OLD BUSINESS:**

Discussion, consideration and action relative to scope of work, budget and sign board content for Fountain Square Park in Pascoag, or take any other action thereon.

Amphitheatre Structure: Planner Goff confirmed order placement with approximate delivery date of November 2022. DPW Director Jeff McCormick stated that his crew will prepare the site for an outside vendor to install the structure. Installation, which is estimated at \$12,500, may be put out to bid.

Message Boards: Planner Goff confirmed order placement with approximate delivery date of November 2022.

Overall scope of work: DPW Director McCormick noted site work continues with water lines, drainage and electrical work near complete and the site is prepped for masonry work to begin next week. Director McCormick explained that the fountain will serve both as a decorative and functional part of the irrigation system that will water landscaping at the park. He projected project completion for fall of 2022 with a final expense at or below the \$122,000 budget.

Discussion, consideration and action relative to the status of the Bravo Brewery deck expansion or take any other action thereon.

Secretary Wood stated that the Town Council approved allocation of \$25,000 of ARPA Funding for the deck expansion project. He also noted that Greenridge reviewed the project and submitted written approval. DPW Director Jeff McCormick stated construction costs are estimated at \$17,000, professional service \$3,700 and oversite cost at \$4,300. Official estimates from O'Hearne are pending.

Discussion, consideration and action relative to the status of the pedestrian bridge project, or take any other action thereon.

Secretary Wood noted the bridge project is ready to go. Land acquisition from Pascoag Utility is finalized, easements are secured, and the \$200,000 FY 22 EDI Community Project Grant award (Senator Reed's office) is secured. DPW Director Jeff McCormick noted final bridge placement under consideration with RIDEM. If placed according to design plan, project costs should be good unless DEM requires relocation of the bridge span to avoid wetland disturbance. DPW Director will meet with Casali Engineering next week for project review. Secretary Wood stated that there are appropriated funds in the CIP budget for this project to meet the grant match requirements.

## **NEW BUSINESS:**

Discussion, consideration and action relative to review the usage report on the EV charging stations at Stillwater and the Recreation Trail, or take any other action thereon.

Chairman Langlois reviewed the EV charging station statistics with the Committee. Chairman Langlois recommended the BRA consider installing signage with arrows to increase public awareness to increase usage.

## **CORRESPONDENCE:**

Receive and file letter from US Department of Housing and Urban Development regarding grant for improving pedestrian safety in the amount of \$200,000.

**Voted to receive and file.** Motion by Chairman Langlois. Seconded by Renee McLeish. Motion carried unanimously.

Receive and file Greenridge Downtown Condominiums Agreement to Extend Unit 3 Patio.

**Voted to receive and file. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.**

Receive and file a letter to Mr. Kirkwood, PUD, acknowledging thanks for the conveyance of the High Street property.

**Voted to receive and file. Motion by Chairman Langlois. Seconded by Renee McLeish. Motion carried unanimously.**

**EXECUTIVE SESSION: None**

**ADJOURN:**

Voted to adjourn at 7:30p.m. Motion by Chairman Langlois. Seconded by Renee McLeish. Motion carried unanimously.

*Michael Wood*  
Michael Wood, Secretary Date *9/28/2022*  
Date filed with Town Clerk: **SEP 28 2022** *DM*