



Burrillville Redevelopment Agency Regular Meeting Minutes October 25, 2022

MEMBERS PRESENT: James A. Langlois, Chairman, Mark Thompson, Renay McLeish, George J. Lough III (alt voting), Gerald Lapierre (alt voting).

MEMBERS ABSENT/EXCUSED: Jeffrey Barr, Vice-Chairman, Edward Bonczek

STAFF/CONSULTANTS PRESENT: Michael C. Wood, Secretary Timothy F. Kane, Esq., General Legal Counsel Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: None

OTHERS PRESENT: None

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:00pm.

APPROVAL OF MINUTES:

Approval of minutes of the September 27, 2022 Meeting, and to dispense with the reading of said minutes.
Voted to approve the September 27, 2022 minutes. Motion by Mark Thompson. Seconded by Gerald Lapierre. Motion carried unanimously.

CITIZEN COMMENT: Dennis Anderson announced two vacancies on the Recreation Commission and asked for assistance with outreach to fill the seats.

INVOICES/BILLS:

Discussion, consideration and action relative to invoice from Burrillville Economic Development Partnership for Promissory Note dated February 12, 2018, payment #19 to be approved for payment.

Voted to approve and pay Burrillville Economic Development Partnership for Promissory Note dated February 12, 2018, payment #19 on the amount of \$3,452.55. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration and action relative to invoice from East Cost Artisans, Inc. for signs at Remington Park in Oakland to be received and filed.

Voted to receive and file the East Coast Artisan invoice for the Remington Park signs in the amount of \$616.25. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

Discussion, consideration and action relative to invoice from Pascoag Utility District for electric service at Pole #15, Pascoag Main St. from 8/29/2022 to 9/28/2022 to be received and filed.

Voted to receive and file the Pascoag Utility District invoice for electric service at Pole #15, Pascoag Main St. from 8/29/2022 to 9/28/22 in the amount of \$20.54. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

Discussion, consideration and action relative to invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. on 8/16/2022 to 9/19/2022 to be received and filed.

Voted to receive and file the Pascoag Utility District for water at 75-81 Pascoag Main St. from 8/16/2022 to 9/19/2022 in the amount of \$111.97. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

Discussion, consideration and action relative to invoice from Burrillville Sewer Commission for 0 Tinkham Lane/Farmers Market for payment of 1st quarter and 4th quarter to be received and filed.

Voted to receive and file Burrillville Sewer Commission for 0 Tinkham Lane/Farmers Market 1st quarter and 4th quarter invoice in the amount of \$307.40. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon.

Renay McLeish reviewed the financial summary reports.

Voted to receive and file financial reports. Motion by Renay McLeish. Seconded by Mark Thompson. Motion carried unanimously.

OLD BUSINESS:

Discussion, consideration and action relative to scope of work and budget for Fountain Square Park in Pascoag, or take any other action thereon.

Chairman Langlois stated that Consultant Jeff McCormick will select a mason in November and masonry work will be completed in fall to include: pavers, walls, planters and setting of the fountain base. Fountain and band shell installation targeted for spring 2023. Secretary Wood recommended Pascoag Subcommittee explore event ideas to build tourism and business.

High St. Park: Chairman Langlois stated that DEM wetland survey is still pending. Outcome will determine placement of the bridge. Target date to start project is spring 2023.

Gonyea Park/Dunkin Donuts: Chairman Langlois stated that most of the buffer trees have not survived the first year of planting and unfortunately, there is no warrantee to replace them. He noted that Consultant Jeff McCormick is looking into replacement options, which will be discussed and acted on in spring 2023.

Discussion, consideration and action relative to the Bravo Brewery deck expansion in Pascoag, or take any other action thereon.

Secretary Wood stated that Consultant Jeff McCormick will select the winning quote for this ARPA funded in November. Secretary Wood specified that the ARPA award will fund the deck project only and the other items owner Chris requested funding assistance with will be forwarded to the Pascoag subcommittee for review and consideration for BRA funding.

NEW BUSINESS:

Discussion, consideration and action relative to renewal of lease for one year with Natural Resource Services, Inc., 180 Tinkham, or take any other action thereon.

Secretary Wood stated that the revised lease would be effective January 1, 2023 which includes: 1.) 60 day cancel notice clause 2.) No notice auto renew clause. 3.) \$19,800 annual/\$1650 month rent.

Voted to authorize Chairman Langlois and or Secretary Wood to draft and sign the Natural Resource Services, Inc. lease to include revisions as described. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

Discussion, consideration and action relative to renewal of lease with Art Box Studios, LLC, or take any other action thereon.

Secretary Wood stated that the revised lease would be effective November 1 and includes: 1.) 60 day cancel notice clause 2.) No notice auto renew clause 3.) \$12,000 annual/\$1000 month rent. Secretary Wood stated that rent was lowered to assist the owner who struggling to make timely rent payments. The owner has until May of 2023 to pay in rears rent. Secretary Wood added that she is hopeful to establish a partnership with the after school program to increase revenue.

Voted to authorize Chairman Langlois and or Secretary Wood to drafting and sign the Art Box Studios, LLC lease to include revisions as described. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

CORRESPONDENCE: None

NOTICE: Chairman Langlois noted there is no Agency meeting in December 2022.

EXECUTIVE SESSION: None

ADJOURN:

Voted to adjourn at 7:40p.m. Motion by Chairman Langlois. Seconded by Renay McLeish. Motion carried unanimously.

Michael Wood, Secretary *M. Wood* Date *11/22/2022*
Date filed with Town Clerk: NOV 23 2022 *WPM*