



Burrillville Redevelopment Agency Regular Meeting Minutes January 24, 2023

MEMBERS PRESENT: James A. Langlois, Chairman, Jeffrey Barr, Vice-Chairman, Edward Bonczek, Mark Thompson, Renay McLeish, George J. Lough III (alt voting), Gerald Lapierre (alt voting).

MEMBERS ABSENT/EXCUSED:

STAFF/CONSULTANTS PRESENT: Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT:

OTHERS PRESENT: None

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:03 pm.

APPROVAL OF MINUTES:

Approval of minutes of the November 22, 2022 meeting, and to dispense with the reading of said minutes.

Voted to approve the November 22, 2022 minutes. Motion by Mark Thompson. Seconded by Vice Chairman Barr. Motion carried unanimously.

CITIZEN COMMENT: None.

INVOICES/BILLS:

Discussion, consideration and action relative to invoice from Burrillville Economic Development Partnership for Promissory Note dated 2/12/18 for payment #20 for approval of payment.

Voted to approve the \$3,452.55 Burrillville Economic Development Partnership invoice. Motion by Mark Thompson. Seconded by Jeff Barr. Motion carried unanimously.

Discussion, consideration and action relative to \$42.46 invoice from Pascoag Utility District for electric service at Pole #15, Pascoag Main St. from 10/27/2022 to 11/28/2022 to be received and filed.

Discussion, consideration and action relative to \$20.79 invoice from Pascoag Utility District for electric service at Pole #15, Pascoag Main St. from 11/28/2022 to 12/28/2022 to be received and filed.

Discussion, consideration and action relative to \$123.52 invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. on 10/17/2022 to 11/18/2022 to be received and filed.

Discussion, consideration and action relative to \$88.23 invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. on 11/18/2022 to 12/15/2022 to be received and filed.

Discussion, consideration and action relative to \$17.93 invoice from Pascoag Utility District for water at 65 Pascoag Main St. on 11/18/2022 to 12/15/2022 to be received and filed.

Discussion, consideration and action relative to \$102.00 invoice from Debug Pest Control for services on 11/28/22 at 76-84 Pascoag Main St. to be received and filed.

Discussion, consideration and action relative to \$2.14 Employee Expense Reimbursement Request for Steve Moore for key made for WellOne to be received and filed.

Discussion, consideration and action relative to \$307.40 invoice from Burrillville Sewer Commission for commercial sewer use from 8/1/22 thru 10/31/22 at 74-84 Pascoag Main St. to be received and filed.

Discussion, consideration and action relative to \$441.99 invoice from Burrillville Sewer Commission for commercial sewer use from 8/1/22 thru 10/31/22 at 75-81 Pascoag Main St. to be received and filed.

Voted to receive and file invoices. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon.

Report from subcommittee on future financial reports and year-end audit information.

Renay McLeish reviewed the format revisions and financial content of the financial summary reports.

Chairman Langlois reviewed BRA Quarterly Field Report to include sidewalk erosion issue at Library East Ave sidewalk. DPW director Jeff McCormick to assess.

OLD BUSINESS:

Discussion, consideration and action relative to progress report for Fountain Square Park in Pascoag, or take any other action thereon.

Chairman Langlois stated that masonry work, plumbing and electrical are complete and fountain, band shell and sign installation targeted for spring 2023. He noted that the Pascoag Subcommittee is planning a May 20, 2023 grand opening event to include music and vendors. Secretary Wood will consult with the Police Department, Town Clerk and Town Council to ensure proper protocol is followed to hold this event.

Discussion, consideration and action relative to the Bravo Brewery deck expansion in Pascoag, or take any other action thereon.

Secretary Wood stated DPW Director Jeff McCormick will bundle this project with another municipal project going out to bid in February 2023 in an attempt to secure a bid that is within the budgeted range (\$20,000). Secretary Wood noted that if the deck project is not economically feasible, there may be other projects to consider funding such as assisting with the cost of the kitchen buildout.

Discussion, consideration and action relative to the report from Downtown Pascoag Subcommittee regarding update on planning the Spring Event that will be held on Main Street in May 2023.

NEW BUSINESS:

Discussion, consideration and action relative to Marijuana (cannabis) Zoning and recommendations by the Planning Board.

Chairman Langlois stated that he attended the January Planning Board meeting to present the BRA's concerns regarding allowing recreational marijuana retail facilities in the GC zones on Pascoag Main St., Chapel St and Hill Road due to their proximity to parks and/or residential neighborhoods. Chairman Langlois recommended legal counsel from Tim Kane, Esq regarding opposition to the Planning Boards final draft forwarded to the Town Council, where there are no and use restrictions on these parcels for recreational cannabis retail facilities in these areas. Attorney Kane noted that the Town Council is the Governing body and has the right to make final decisions

on revision and acceptance of ordinances. He said he would draft some revision options on behalf of the BRA to be forwarded to the Town Council Ordinance Subcommittee to consider.

Voted to approve attorney Tim Kane draft several the Marijuana Ordinance revision options that prohibit the use of recreational marijuana retail sales in the GC zones on Pascoag Main Street, Chapel St. and Hill Road. This document will be forwarded to the Town Council Ordinance Subcommittee for their consideration.

Discussion, consideration and action relative to year-round string lighting at the Stillwater Pavilion.

Chairman Langlois stated that he would like the Board to consider funding the purchase of year round string lights for the perimeter of the Stillwater Pavilion. He noted that he would like to purchase the same brand/model as the Pascoag Main Street lights.

Voted to approve expenditure of up to \$1,000 to purchase string lights for the Stillwater Pavilion. Motion by Chairman Langlois. Seconded by Ed Bonczek.

CORRESPONDENCE:

Receive and file Application for New Retail License Class B (v) New Victualing License New Annual Entertainment License –transfer of retail license class B(V) for Powers Pub, 88 Pascoag Main St. to be received and filed.

Voted to receive and file. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

NOTICES:

Chairman Langlois noted that:

The Annual BRA meeting will be held February 28 at 7:00 pm followed by the regular BRA meeting at 7:15 pm.

A review of BRA programs and projects with the Town Council is scheduled during the March 28, 2023 BRA meeting.

EXECUTIVE SESSION: None

ADJOURN:

Voted to adjourn at 7:55p.m. Motion by Renaye McLeish. Seconded by Mark Thompson. Motion carried unanimously.

Michael Wood, Secretary *M. Wood* Date *3/1/2023*

Date filed with Town Clerk: ~~MAR 01 2023~~

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