



Burrillville Redevelopment Agency Regular Meeting Minutes April 25, 2023

MEMBERS PRESENT: Chairman James A. Langlois, Edward Bonczek, Mark Thompson, George J. Lough III, Gerald Lapierre (alt voting).

MEMBERS ABSENT/EXCUSED: Jeffrey Barr, Vice-Chairman

STAFF/CONSULTANTS PRESENT: Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: None

OTHERS PRESENT: Scott Gibbs

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Approval of minutes of the March 28, 2023 meeting, and to dispense with the reading of said minutes.

Voted to approve the March 28, 2023 minutes. Motion by Mark Thompson. Seconded by Ed Bonczek. Motion carried unanimously.

CITIZEN COMMENT: None

INVOICES/BILLS:

Discussion, consideration and action relative to invoice from Pascoag Utility District in the amount of \$19.73 for electric service at Pole #15, Pascoag Main St. from 2/27/2023 to 3/29/2023 to be received and filed.

Discussion, consideration and action relative to invoice from Pascoag Utility District in the amount of \$113.06 for water at 75-81 Pascoag Main St. on 2/17/2023 to 3/17/2023 to be received and filed.

Discussion, consideration and action relative to invoice from Pascoag Utility District in the amount of \$15.50 for electric at 65 Pascoag Main St. on 2/27/2023 to 3/29/2023 to be received and filed.

Discussion, consideration and action relative to invoice from Ultiplay in the amount of \$7,775 for installation of Icon Shelter System for Fountain Square Park (band shelter) to be received and filed.

Discussion, consideration and action relative to invoice from Burrillville Economic Development Partnership in the amount of \$3,452.55 for payment of the Promissory Note dated February 12, 2018, payment number 21, to be received and filed.

Discussion, consideration and action relative to invoice from D77Productions in the amount of \$200.00 for down payment for DJ performance at Spring Splash on May 20, 2023 to be received and filed.

Discussion, consideration and action relative to invoice from Steve Moore in the amount of \$37.99 for reimbursement for mileage for period 1/5/23 through 4/5/23 to be received and filed.

Discussion, consideration and action relative to invoice from Maloney Properties in the amount of \$1,403.94 for lease between Clocktower Assoc. and BRA for additional rent owed for first quarter to be received and filed.

Discussion, consideration and action relative to invoice from Maloney Properties in the amount of \$11,404.93 for lease between Greenridge Assaoc and the BRA for shared cost expenses 2022 to be received and filed.

Voted to receive and file all invoices. Motion by Chairman Langlois. Seconded by Ed Bonczek. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon. Report from subcommittee on future financial reports and year-end audit information.

George Lough reviewed the financial summary reports.

Voted to receive and file financial reports. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

OLD BUSINESS:

Discussion, consideration and action relative to services to coordinate the process and timeline for establishing a Redevelopment District (area) in the village of Nasonville or take any other action thereon.

Meet with Scott Gibbs to discuss proposal and project details.

Secretary Mike Wood stated establishing a Nasonville Redevelopment District would require the assistance of Solicitor Tim Kane and Scott Gibbs who were both present to confirm the next step of 1.) Identify proposed district boundaries to include plat and lots 2.) Review and revise the Nasonville Redevelopment Plan and Comprehensive Plan as needed to include key projects such as Nason Mill. 3.) Submit final drafts of the Nasonville Development District Map and Comprehensive Plans to the Town Council for their consideration and approval. 4.) Consider implementing tax incentives to encourage development in the district. Secretary Wood noted that key projects to include water study, sewer study and DOT application for the bridge reconstruction are in process. Planner Goff to send the December 2019 Nasonville Redevelopment Plan to the Agency members for their review for revision discussion and action at the May 23, 2023 meeting. Scott Gibb and Ray Goff to communicate with owners of Nason Mill to discuss intentions and status of their re-development plan for the property.

Discussion, consideration and action relative to progress report for Fountain Square Park in Pascoag, or take any other action thereon.

Chairman Langlois stated that DPW will complete the installation of sod, pavers, planters and fountain in time for the May 20, 2023 Spring Splash Event. Pricing for installation of security camera will be secured as well as permission sought from Well One to mount onto their building. The results will be discussed acted on at the May meeting.

Discussion, consideration and action relative to purchasing large Holiday Ornament to serve as an attraction at Fountain Square Park in Pascoag or take any other action thereon.

Chairman Langlois reviewed images and pricing for ornaments. The members narrowed the list down to a \$19,745 13-foot walk thru gift box but requested confirmation from the vendor that it is weather resistant before taking any action. Chairman Langlois will secure answers regarding durability of the displays as well as securing the cost of a polar bear display. He hopes to have this information available for the May 20, 2023 for timely action and ordering to ensure 2023 season delivery/use.

Discussion, consideration, and action relative to installation of a fence on the east side of Gonyea Park and Dunkin Donuts or take any other action thereon.

Chairman Langlois stated that DPW installed a fence and suggestion of installation of \$800-\$900 lattice with ivy to Gonyea Park side of fence to deter graffiti and create green space was considered with no action taken.

Discussion, consideration, and action relative to water damage and repairs to Bravo Brewing, or take any other action thereon.

Chairman Langlois noted that Chris from Bravo Brewing took it upon himself to repair the ceiling joints in the Brewery after a delayed response to repair from Greenridge, the responsible party. Chairman Langlois to discuss with Greenridge. Voted to receive and file. Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration, and action relative to the May 20th Downtown Pascoag Splash event and to authorize related expenses, or take any other action thereon.

Chairman Langlois stated that response to advertising has been positive with estimated attendance to be one thousand people or more. With that, Chairman Langlois noted that the cost of advertising and legal ads will exceed what was estimated and requested authorization for an additional \$1,000. The members discussed that addition of shuttle bus service to accommodate limited parking. Secretary Wood will seek permission from the owners of several nearby parking lots and coordinate service with the bus company. Planner Goff and Secretary Wood discussed pending grant applications that, if awarded, would help fund this or future events.

Voted to authorize expenditure of an additional \$1,000 (total of \$7,000) towards advertisement of the Spring Splash event. Motion by Mark Thompson. Seconded by George Lough. Motion carried unanimously.

Discussion, consideration, and action relative to a property appraisal and potential acquisition of the Chum's Hardware property on Pascoag Main Street, or take any other action thereon.

Chairman Langlois stated that the appraisal bid was awarded to Sweeny & Associates in the amount of \$2,400. The report will be the basis for future negotiation for acquisition of the property with includes both Chums and the computer store, Electronic World.

NEW BUSINESS TO BE DISCUSSED AND ACTED ON: None

CORRESPONDENCE:

Letter from Chairman Langlois to Town Council President supporting Mary Leach to be appointed to the Burrillville Redevelopment Agency to be received and filed.

Voted to receive and file. Motion by Chairman Langlois. Seconded by George Lough. Motion carried unanimously.

EXECUTIVE SESSION: None

OTHER: None

ADJOURN:

Voted to adjourn at 8:20p.m. Motion by Jerry Lapierre. Seconded by Chairman Langlois. Motion carried unanimously.

Michael Wood, Secretary M. Wood Date 5/23/2023
Date filed with Town Clerk: MAY 24 2023 