



# **Burrillville Redevelopment Agency**

## **Regular Meeting Minutes**

### **May 23, 2023**

**MEMBERS PRESENT:** Chairman James A. Langlois, Jeffrey Barr, Vice-Chairman, Edward Bonczek, Mark Thompson, George J. Lough III, Gerald Lapierre (Alt. 1), Mary Leach, (Alt. 2)

**MEMBERS ABSENT/EXCUSED:** Jeffrey Barr, Vice-Chairman

**STAFF/CONSULTANTS PRESENT:** Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

**STAFF/CONSULTANTS ABSENT:** None

**OTHERS PRESENT:** Scott Gibbs

**CALL TO ORDER:** Chairman Langlois called the meeting to order at 7:00 pm.

#### **APPROVAL OF MINUTES:**

Approval of minutes of the April 25, 2023 meeting, and to dispense with the reading of said minutes.

**Voted to approve** the April 25, 2023 minutes. Motion by Mark Thompson. Seconded by Jeff Barr. Motion carried unanimously.

**CITIZEN COMMENT:** None

#### **INVOICES/BILLS:**

Discussion, consideration and action relative to a \$584.00 invoice from The Bargain Buyer for the Spring Splash ad to be received and filed.

Discussion, consideration and action relative to a \$133.00 invoice from Pascoag Utility District for water at 75-81 Pascoag Main St. on 3/17/2023 to 4/17/2023 to be received and filed.

Discussion, consideration and action relative to a \$39.75 invoice from Pascoag Utility District for water at 65 Pascoag Main St. on 4/10/2023 to 4/17/2023 to be received and filed.

Discussion, consideration and action relative to a \$22.61 invoice from Pascoag Utility District for electric at Pole #15 on 3/29/2023 to 4/27/2023 to be received and filed.

Discussion, consideration and action relative to a \$620.00 invoice from National Refrigeration, Inc. for reimbursement to Bravo to be received and filed.

Discussion, consideration and action relative to a \$425 invoice from Cahill's Lawn Care for Pavilion Garden Area garden care to be received and filed.

Discussion, consideration and action relative to a \$1,777.00 invoice from East Coast Artisans, Inc. for Banners, posters and signs for the Spring Splash to be received and filed.

Discussion, consideration and action relative to a \$961.96 invoice from Graybar for string lighting in Pascoag to be received and filed.

Discussion, consideration and action relative to a \$145.00 invoice from NRI Now for Spring Splash Ad to be received and filed.

Discussion, consideration and action relative to invoices totaling \$40.91 from The Home Depot for supplies for Natural Resources and WellOne repairs to be received and filed.

Discussion, consideration and action relative to invoices totaling \$437.24 from Burrillville Sewer Commission for 75-81 Pascoag Min for 2/1/2023 to 4/30/2023 to be received and filed.

Discussion, consideration and action relative to invoices totaling \$307.40 from Burrillville Sewer Commission for 74-84 Pascoag Min for 2/1/2023 to 4/30/2023 to be received and filed.

Discussion, consideration and action relative to invoices totaling \$345.55 from the Town of Burrillville for Advertising of licensing public hearing in Woonsocket Call and mailing notice to abutters for Spring Splash to be received and filed.

**Voted to receive and file all invoices.** Motion by Vice Chairman Barr. Seconded by Mark Thompson. Motion carried unanimously.

### **CONSULTANT/ STAFF REPORTS:**

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon. Report from subcommittee on future financial reports and year-end audit information.

George Lough reviewed the financial summary reports.

**Voted to receive and file financial reports.** Motion by Chairman Langlois. Seconded by Mark Thompson. Motion carried unanimously.

### **OLD BUSINESS:**

Discussion, consideration and action relative to an update or progress report on services to coordinate the process and timeline for establishing a Redevelopment District (area) in the village of Nasonville or take any other action thereon.

Consultant Scott Gibb stated the next steps in establishing a Nasonville Redevelopment District would require the assistance of Planner Goff and Solicitor Tim Kane to 1.) Identify proposed district boundaries to include plat and lots. Key properties identified as Nason Mill, Benoit parcel and private owned vacant/waterfront parcels on Branch River and Slatersville Reservoir 2.) Hold meeting with identified property owners, 3.) Review and revise the Nasonville Redevelopment Plan and Comprehensive Plan as needed to include key properties and projects. 3.) Submit final drafts of the Nasonville Development District Map and Comprehensive Plans to the Town Council for their consideration and approval. Submission to the Town Council targeted for fall 2023.

Secretary Wood noted that key projects to include water study, sewer study and DOT application for the bridge reconstruction are pending. Planner Goff and Consultant Scott Gibb to follow up with Crossman Engineering and RIDOT to clear up communication issue re: rotary and bridge project. Sewer Project is on hold due to pending funding. Project funded by ARPA funding and a pending RIDEM grant. If water study results allow, consider running water to Atlas Pallet.

Discussion, consideration and action relative to purchasing large Holiday Ornament to serve as an attraction at Fountain Square Park in Pascoag or take any other action thereon.

Chairman Langlois reviewed display details he secured from the vendor. After review and consideration, the members favored the large \$19,475 13-foot walk thru gift box. Chairman Langlois noted that order deadline is May 30, 2023 for 2023 holiday season delivery/use. Availability and cost of warrantee will be requested.

Voted to approve purchase of 13-foot walk thru illuminated gift box display with expenditure of up to \$21,000. Motion by Vice Chairman Jeff Barr. Seconded by Mark Thompson. Motion carried unanimously.

Discussion, consideration, and action relative to a property appraisal and potential acquisition of the Chum's Hardware property on Pascoag Main Street, or take any other action thereon.

Chairman Langlois stated that the appraisal from Sweeny & Associates is pending with results anticipated in three to four weeks.

Discussion, consideration, and action relative to additional funding for a Spring Splash event, or take any other action thereon.

Chairman Langlois stated that advertising has been extended for two weeks to promote the June 3<sup>rd</sup> rain date. The advertising budget will be reviewed and, if necessary, a request for additional funding will be considered at the June 27<sup>th</sup> meeting.

**NEW BUSINESS TO BE DISCUSSED AND ACTED ON:** None

**CORRESPONDENCE:** None

**EXECUTIVE SESSION:** None

**OTHER:** Chairman Langlois noted that the Stillwater pavilion year round decorative lighting project is complete.

**ADJOURN:**

**Voted to adjourn at 8:40p.m.** Motion by Chairman Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

Michael Wood, Secretary: M. Wood Date: 6/27/2023

Date filed with Town Clerk: JUN 28 2023 WM