



## Burrillville Redevelopment Agency Regular Meeting Minutes June 27, 2023

**MEMBERS PRESENT:** Chairman James A. Langlois, Jeffrey Barr, Vice-Chairman, Edward Bonczek, Mark Thompson, Gerald Lapierre (Alt. 1), Mary Leach, (Alt. 2)

**MEMBERS ABSENT/EXCUSED:** George J. Lough III

**STAFF/CONSULTANTS PRESENT:** Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

**STAFF/CONSULTANTS ABSENT:** None

**OTHERS PRESENT:** Scott Gibbs

**CALL TO ORDER:** Chairman Langlois called the meeting to order at 7:00 pm.

### **APPROVAL OF MINUTES:**

Approval of minutes of the May 23, 2023 meeting, and to dispense with the reading of said minutes.

**Voted to approve** the May 23, 2023 minutes. Motion by Mark Thompson. Seconded by Jeff Barr. Motion carried unanimously.

**CITIZEN COMMENT:** None

### **CONSENT AGENDA**

#### **INVOICES/BILLS:**

\$192.00 invoice from East Coast Artisans, Inc. (Invoice #8923) for Coming in Spring signs for Fountain Park.

\$200.00 invoice from East Coast Artisans, Inc. (Invoice #9142) for Spring Splash event parking and step stakes.

\$44.00 invoice from Lawrence Brothers Hardware (Invoice #2295) for clips for banner sign for Spring Sign.

\$146.15 invoice from The Home Depot (Invoice #3622881) for guide wires for deco lighting at the Pavilion.

\$26.52 invoice from the Home Depot (Invoice #5610030) for additional accessories for deco lighting at the Pavilion.

\$19,475 sales order from Creative Displays, Inc. of Lenexa, KS 66215.

\$75.00 invoice from NRI Now for two-week ad for rain date for Spring Splash.

\$21.60 invoice from PUD for electric at Pole 15 Pascoag Main – 4/27/23 to 5/30/23.

\$16.34 invoice from PUD for electric at 65 Pascoag Main – 4/27/23 to 5/30/23.

\$130.49 invoice from PUD for water at 75-81 Pascoag Main – 4/17/23 to 5/19/23.

\$138.75 invoice from PUD for water at 65 Pascoag Main – 4/17/23 to 5/19/23.

\$800.00 invoice from Landion Corp. for Audio Services and Performance at the Spring Splash.

\$1,403.94 invoice from Maloney Properties for 2<sup>nd</sup> quarter payment for lease between Clocktower and Redevelopment for additional rent.

\$2,400 invoice from Sweeney Appraisal Company for appraisal located at 66-70 Pascoag Mail St.

**Voted to receive and file all invoices.** Motion by Chairman James Langlois. Seconded by Mark Thompson. Motion carried unanimously.

### **CONSULTANT/ STAFF REPORTS:**

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon. Report from subcommittee on future financial reports and year-end audit information. Status of budget for the Redevelopment Agency.

Chairman Langlois stated that the financial reports and budget information will be reviewed at the August 22, 2023 meeting

**Voted to receive and file financial reports.** Motion by Chairman Langlois. Seconded by Gerald Lapierre. Motion carried unanimously.

### **OLD BUSINESS:**

Discussion, consideration and action relative to an update or progress report on services to coordinate the process and timeline for establishing a Redevelopment District (area) in the village of Nasonville or take any other action thereon.

Consultant Scott Gibb provided a status update and next step timeline in establishing a Nasonville Redevelopment District 1.) Proposed district boundaries to include plat and lots have been identified. 2.) Hold meeting with identified property owners, 3.) Review and revise the Nasonville Redevelopment Plan and Comprehensive Plan as needed to include key properties and projects. 3.) Review Development Plan with the Planning Board for letter of recommendation to establish the Nasonville Redevelopment District/Zone Change to the Town Council 3.) Submit final drafts of the Nasonville Development District Map and Comprehensive Plans to the Town Council for their consideration and approval. Targeted for October 2023.

Secretary Wood provided updates for key Nasonville projects to include water study, sewer study and DOT application for the bridge reconstruction. Secretary Wood and Consultant Scott Gibb to clear communication barriers with Crossman engineering and RIDOT re: rotary and bridge project. Sewer Project is on hold due to pending funding. Running sewer to Wright's Farm Restaurant is a priority if feasible. Project funded by ARPA funding and a pending RIDEM grant. Phase II water study results are pending. If water study results allow, consider running water to Atlas Pallet.

### **NEW BUSINESS TO BE DISCUSSED AND ACTED ON:**

Discussion, consideration and action relative to a summary report on the Spring Splash event and discuss the future of this event, or take any other action thereon.

Chairman James Langlois stated that he met with Town Manager Mike Wood and department heads involved in the planning and execution of the event. Overall, the event was deemed a success with local business owners and event goers reporting positive experiences. Total investment to hold this event was \$6,625.51, most of which was for reusable signage. Having this signage will cut overall cost for future events.

**Voted to task the Pascoag Sub Committee to planning future event(s), starting with a 2023 Octoberfest event.** Motion by Mark Thompson. Seconded by Gerald Lapierre. Motion carried unanimously.

**CORRESPONDENCE:** None

At 7:55pm, Chairman James Langlois polled the board for an executive session

**EXECUTIVE SESSION:**

Consider and act on a request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law §42-46-5(a)(5) for discussion, consideration related to property appraisal and potential acquisition of the Chum's Hardware property on Pascoag Main Street, or take any other action thereon.

At 8:15 pm, Chairman James Langlois polled the board to close executive session and open regular session.

Voted to seal the executive session minutes noting that no (0) vote was taken. Motion by Chairman Langlois. Seconded by Vice Chairman Barr. Motion carried unanimously.

**OTHER:** None

**ADJOURN:**

**Voted to adjourn at 8:20p.m.** Motion by Mark Thompson. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

Michael Wood, Secretary: Michael C. Wood Date: 7/26/2023

Date filed with Town Clerk: JUL 26 2023 AM