



## **Burrillville Redevelopment Agency Regular Meeting Minutes July 25, 2023**

**MEMBERS PRESENT:** Chairman James A. Langlois, Vice-Chairman Jeffrey Barr, Edward Bonczek, Mark Thompson, George J. Lough III, Gerald Lapierre (Alt. 1), Mary Leach, (Alt. 2)

**MEMBERS ABSENT/EXCUSED:** None

**STAFF/CONSULTANTS PRESENT:** Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

**STAFF/CONSULTANTS ABSENT:** None

**OTHERS PRESENT:** Scott Gibbs

**CALL TO ORDER:** Chairman Langlois called the meeting to order at 7:05 pm.

### **APPROVAL OF MINUTES:**

Approval of minutes of the June 27, 2023 meeting, and to dispense with the reading of said minutes.

**Voted to approve the June 27, 2023 minutes.** Motion by Mark Thompson. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

**CITIZEN COMMENT:** None

### **CONSENT AGENDA**

#### **INVOICES/BILLS:**

\$20.91 invoice from PUD for electric at Pole 15 Pascoag Main – 5/30/23 to 6/28/2023.

\$17.53 invoice from PUD for electric at 65 Pascoag Main – 5/30/23 to 6/28/2023.

\$112.80 invoice from PUD for water at 75-81 Pascoag Main – 5/19/23 to 6/15/2023.

\$151.23 invoice from PUD for water at 65 Pascoag Main – 5/19/23 to 6/15/2023.

\$768.06 invoice from Harrisville Fire District Water Dept. for Farmers Market Pavilion for meter reading 6/26/2023.

\$115.47 invoice from Steve Moore for mileage reimbursement for period 4/19 through 6/26/23 and Chum's Hardware for key for Pavilion.

**Voted to receive and file all invoices.** Motion by Chairman James Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

### **CONSULTANT/ STAFF REPORTS:**

Discussion, consideration and action relative to financial reports including budgets and audits, or take any other action thereon. Report from subcommittee on future financial reports and year-end audit information. Status of budget for the Redevelopment Agency.

George Lough reviewed the financial reports. Jeff Barr reviewed the draft budget. The budget will be an action item on the August 22, 2023 agenda.

**Voted to receive and file financial reports.** Motion by Chairman Langlois. Seconded by Gerald Lapierre. Motion carried unanimously.

### **OLD BUSINESS:**

Discussion, consideration and action relative to an update or progress report and plan to establish a Redevelopment District (area) in the village of Nasonville or take any other action thereon.

Consultant Scott Gibbs presented a status update and next step timeline in establishing a Nasonville Redevelopment District. Status update: 1.) Meeting was held with identified property owners 2.) Nasonville Redevelopment Plan is revised/updated. 3.) Key projects to include Phase II water study, sewer connection and bridge rotary project are in process. Next steps: 1.) Scott Gibbs to present the Nasonville Redevelopment Plan to the Town Council 1.) Town Planner and Planning Board to review the revised Nasonville Development Plan and collaborate with Jeff Davis of Horsley Whitten to make relative changes to the Code of Ordinances and Comprehensive Plan with recommendation to Town Council to consider and act. Target date for completion of steps is October 2023.

**Voted to forward a recommendation to the Town Council to adopt the Nasonville Redevelopment Plan and establish the Nasonville Redevelopment District.** Motion by Chairman James Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

### **NEW BUSINESS:**

Discussion, consideration and action relative to a future presentation to the Agency by Placer.ai Civic Solutions, or take any other action thereon.

Chairman James Langlois and Secretary Wood noted that a representative from Placer.ai will virtually present at the next meeting. Placer.ai is a data tracking/collection service offering insight into specified demographic migration and spending patterns. Civic leaders can use this data for retail recruitment, tax estimation, workforce attraction, event analysis, transportation & infrastructure data, travel and tourism, marketing and reporting, and economic development purposes. The agency will review, consider and act on this item at the August 22, 2023 meeting.

Discussion, consideration and action relative to a transfer of funds to reimburse the Town for expenses for Fountain Square Park, or take any other action thereon.

Chairman James Langlois reviewed the memo from DPW Director Jeff McCormick detailing the breakdown of \$9,895 expenses and request for reimbursement.

**Voted to reimburse the Town of Burrillville \$9,895.00 for Fountain Square Park project related expenses.** Motion by Mark Thompson. Seconded by Gerald Lapierre. Motion carried unanimously.

**CORRESPONDENCE:** None

Chairman James Langlois polled the board to enter executive session at 8:30 pm.

**EXECUTIVE SESSION:**

Consider and act on a request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law §42-46-5(a)(5) for discussion, consideration related to property appraisal and potential acquisition of the Chum's Hardware property on Pascoag Main Street, or take any other action thereon.

Consider and act on a request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law §42-46-5(a)(5) for discussion, consideration related to the status of the lease with Art Box Studios, or take any other action thereon.

Returned to regular session at 8:55p.m.

**Voted to seal the executive session minutes noting that one (1) vote was taken.** Motion by Chairman James Langlois. Seconded by Mark Thompson. Motion carried unanimously.

Chairman James Langlois noted that disclosure of executive session vote is not appropriate.

**OTHER:** None

**ADJOURN:**

**Voted to adjourn at 8:56p.m.** Motion by Ed Bonczek. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

Michael Wood, Secretary: Michael C. Wood Date: 8/22/2023

Date filed with Town Clerk: AUG 24 2023 PM