



Burrillville Redevelopment Agency Regular Meeting Minutes August 22, 2023

MEMBERS PRESENT: Chairman James A. Langlois, Vice-Chairman Jeffrey Barr, Mark Thompson, George J. Lough III, Gerald Lapierre (Alt. 1-VOTING)

MEMBERS ABSENT/EXCUSED: Edward Bonczek and Mary Leach (Alt. 2)

STAFF/CONSULTANTS PRESENT: Michael C. Wood, Secretary, Timothy F. Kane, Esq., General Legal Counsel, Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: None

OTHERS PRESENT: Scott Gibbs

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:02 pm.

CITIZEN COMMENT: None

CONSENT AGENDA:

Approval of minutes of the July 25, 2023 meeting, and to dispense with the reading of said minutes.

Discussion, consideration and action relative to \$1,740.00 invoice from Timothy Kane, Esq. for legal services rendered for the BRA from 7/11/2023 to 8/2/2023 to be approved for payment or take any other action thereon.

Receive and file \$21.343 invoice from PUD for electric at Pole 15 Pascoag Main – 6/28/2023 to 7/28/2023.

Receive and file \$17.03 invoice from PUD for electric at 65 Pascoag Main – 6/28/2023 to 7/28/2023.

Receive and file \$135.34 invoice from PUD for water at 75-81 Pascoag Main – 6/15/2023 to 7/19/2023.

Receive and file \$176.67 invoice from PUD for water at 65 Pascoag Main – 6/15/2023 to 7/19/2023.

Receive and file Transfer of Funds memo, dated July 26, 2023, from Michael C. Wood, Secretary.

Receive and file Nasonville Redevelopment memo, dated August 1, 2023, from Michael C. Wood, Secretary to the Town Council.

Voted to approve consent agenda items. Motion by Chairman James Langlois. Seconded by Mark Thompson. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets, reports and audits, or take any other action thereon.

- a. Report from subcommittee on future financial reports and year-end audit information.
George Lough reviewed the financial reports with opportunity for discussion and questions.

Voted to receive and file financial reports. Motion by Chairman Jim Langlois. Seconded by Gerald Lapierre. Motion carried unanimously.

OLD BUSINESS:

Discussion, consideration and action relative to an update or progress report and plan to establish a Redevelopment District (area) in the village of Nasonville or take any other action thereon.

Consultant Scott Gibbs presented a status update and next step timeline in establishing a Nasonville Redevelopment District. Status update: 1.) Meeting held with identified property owners 2.) Nasonville Redevelopment Plan is revised/updated. 3.) Key projects to include Phase II water study, sewer connection and bridge rotary project are in process 4.) Scott Gibbs presented the Nasonville Redevelopment Plan to the Town Council. Next steps: 1.) Scott Gibbs to meet with Ordinance Subcommittee 2.) Town Planner and Planning Board to review the revised Nasonville Development Plan and collaborate with Jeff Davis of Horsley Whitten to make relative changes to the Code of Ordinances and Comprehensive Plan with recommendation to Town Council to consider and act. 4.) Town Council Adopt. Target date for completion is October 2023.

Discussion, consideration and action relative to the Pascoag Subcommittee's Report on having another event in the fall and funding needed to run the event, or take any other action thereon.

Mark Thompson noted that Pascoag Subcommittee finalizing plans for the Fall Splash events which mirrors the Spring Splash event with the exception of the addition of vendors. Event date is Sept 30, 2023. Rain Date October 1, 2023.

Voted to allocate \$5,000 toward event expenses. Motion by Chairman Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

Discuss, consider and act on a budget for the Agency for the period July 1, 2023 through June 30, 2024 or take any other action thereon.

Vice Chairman Jeff Barr presented the budget. After discussion and questions, Vice Chairman Jeff Barr made a motion to adopt the budget as presented.

Voted to adopt budget for period July 1, 2023 through June 30, 2024. Motion by Chairman Jeff Barr Seconded by George Lough. Motion carried unanimously.

NEW BUSINESS:

Discussion, consideration and action relative to the 2023 Main Street RI Streetscape Improvement Grant application and appropriation of matching funding, or take any other action thereon.

Planner Ray Goff reviewed the RI Commerce 2023 Main Street RI Streetscape Improvement Grant award of \$40,000 grant with \$12,000 match. This will fund:

- 1.) Harrisville overhead year round lighting: Span from Tinkham Ln/Central Street to Taco Shop on Chapel Street. \$10,000
- 2.) Pascoag overhead year round lighting from: Extend lighting around the bridgeway in Pascoag and up High Street to Cows Tail. \$10,000
- 3.) Illuminated Arch display \$8,000
- 4.) Contingencies \$4,600

Next steps 1.) Research source of \$12,000 matching funds 2.) Research eligibility of previously purchased \$18,000 illuminated gift box display to be used as matching funds. 3.) Vote on expenditure of funds/purchase of string lights and arch display.

Secretary Mike Wood and Planner Ray Goff with researching source of matching funds and eligibility of previously purchased gift box display used as matching funds before any further action.

Discussion, consideration and action relative to a presentation to the Agency by Placer.ai Civic Solutions, scheduled for 7:15 pm, or take any other action thereon.

Tiffany from Placer.ai met virtually with BRA to explain details of services. Placer.ai is a data tracking/collection service offering insight into specified demographic migration and spending patterns. Civic leaders can use this data for retail recruitment, tax estimation, workforce attraction, event analysis, transportation & infrastructure data, travel and tourism, marketing and reporting, and economic development purposes. Service fee of \$15,000.

Voted to allocate \$15,000 toward Pacer.ai services with authority given to Secretary Wood and Planner Goff to negotiate fee, to be adjusted based on municipality wide use/need of services. Motion by Mark Thompson. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

CORRESPONDENCE:

Discussion, consideration and action relative mail from BCC Investments received August 15, 2023, or take any other action thereon.

Voted to receive and file. Motion by Chairman James Langlois. Seconded by Mark Thompson. Motion carried unanimously.

EXECUTIVE SESSION: None

OTHER: Chairman James Langlois noted that Art Box's 60-day notice of non-renewal of lease clause deadline is 9/1/2023. Both the BRA and Art Box have expressed commitment to renew on 11/1/2023.

ADJOURN:

Voted to adjourn at 8:18p.m. Motion by Vice Chairman Jeff Barr. Seconded by Gerry Lapierre. Motion carried unanimously.

Michael Wood, Secretary:

James Langlois Chairman BRA

Date: 9/26/2023

Date filed with Town Clerk:

SEP 27 2023 *AM*