



Burrillville Redevelopment Agency Regular Meeting Minutes October 24, 2023

MEMBERS PRESENT: Chairman James A. Langlois, Vice-Chairman Jeffrey Barr, George J. Lough III, Edward Bonczek, Mark Thompson and Mary Leach (Alt. 2)

MEMBERS ABSENT/EXCUSED: Gerald Lapierre (Alt. 1)

STAFF/CONSULTANTS PRESENT: Timothy F. Kane, Esq., Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: Michael C. Wood, Secretary

OTHERS PRESENT: None

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:00 pm.

CITIZEN COMMENT: None

APPROVAL OF MINUTES: September 26, 2023 meeting minutes. **Voted to approve.** Motion by Mark Thompson. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

CONSENT AGENDA-Receive & File:

\$97.04 invoice from PUD for water at 75-81 Pascoag Main – 8/17/2023 to 9/15/2023.

\$151.72 invoice from PUD for water at 65 Pascoag Main – 8/17/2023 to 9/15/2023.

\$700.00 invoice from William Latendresse, The Aviators, for performance on 9/30/2023, Fall Splash.

\$72.71 invoice from Steve Moore, reimbursement request for mileage for 8/22/2023 through 9/27/2023.

\$3,452.55 invoice from Burrillville Economic Development Partnership for Payment 22 for Promissory Note dated February 12, 2018.

\$3,452.55 invoice from Burrillville Economic Development Partnership for Payment 23 for Promissory Note dated February 12, 2018.

\$872.00 invoice from Regional Restrooms Clean Restroom Rentals Inc. for the Fall Splash.

\$2,416.98 invoice from Harrisville Fire District Water Department for water usage at the Farmers Market Pavilion meter reading on 9/26/2023.

\$38.00 invoice from East Coast Artisans, Inc. for Invoice #9157, dated 5/30/2023 for Handicapped Event Parking sign, etc. for Spring Splash.

\$29.00 invoice from East Coast Artisans, Inc. for Invoice #9382, dated 10/16/2023 for additional Fall Splash posters and artwork for Bargain Buyer ad for Fall Splash.

\$332.00 invoice from Burrillville Sewer Commission for 0 Tinkham Lane/Farmers for payment of 1st and 4th quarters.

\$17.35 invoice from PUD for electric use at 65 Pascoag Main on 8/29 to 9/27/2023.

\$19.73 invoice from PUD for electric use at Pole #15 Pascoag Main on 8/29 to 9/27/2023.

2024 Redevelopment Schedule of Meetings.

Voted to approve/receive and file consent agenda items. Motion by Chairman James Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets, reports and audits, or take any other action thereon. Report from subcommittee on future financial reports and year-end audit information. George Lough reviewed the financial reports with opportunity for discussion and questions.

Voted to receive and file financial reports. Motion by Chairman James Langlois. Seconded Mark Thompson. Motion carried unanimously.

OLD BUSINESS:

Discussion, consideration and action relative to update on the status of lease with Art Box Studios, modifications thereto, or take any other action thereon.

Chairman James Langlois stated that both the BRA and Art Box have committed to renew on 11/1/2023. The owner of Art Box has made effort to get current with owed rent since her split from her business partner. Chairman Langlois asked the BRA to: 1.) Consider forgiving the \$1,375.00 balance for back rent 2.) Approve a November 1, 2023- October 31, 2024 monthly rent of \$1,000 with a \$50.00 minimum monthly payment towards the \$600 security deposit balance.

Voted to approve forgiving \$1,375 in back rent for Art Box Studios. Motion by Vice Chairman Jeff Barr. Seconded by Mark Thompson. Motion carried unanimously.

Voted to approve a monthly rent amount of \$1,000 plus a minimum of \$50.00 per month for security deposit until \$600 security deposit is satisfied for Art Box lease November 1, 2023- October 31, 2024. Motion carried unanimously. Motion by Vice Chairman Jeff Barr. Seconded by George Lough. Motion carried unanimously.

Discussion, consideration and action relative to installing leaf guard protection to rain gutters on rear of 74-84 Main Street Pascoag Building, WellOne leased space, or take any other action thereon.

Chairman James Langlois noted he is holding off on seeking quotes for gutter guards until he hears back from Christian from Greenridge regarding identification of financially responsible party based on lease agreement. Legal Counsel Tim Kane will research the lease to offer his opinion.

Discussion, consideration and action relative to update on 252 A-D Harrisville Main St., or take any other action thereon.

Planner Ray Goff noted that the owners are making progress on cleaning up the junk cars though more work needs to be done.

Discussion, consideration and action relative to the 2023 Main Street RI Streetscape Improvement Grant application and appropriation of funds for associated projects, or take any other action thereon.

Chairman James Langlois noted he is expecting itemized lists and "in kind" figures from Pascoag Utility District and Harrisville Fire Dept. He also noted that the illuminated arch and gift box displays were delivered and will be unveiled at the Pascoag Victorian Holiday and Stillwater Pavilion Santa events.

NEW BUSINESS:

Discussion, consideration and action relative to Glocester Economic Commission seeking our advice on issues they face in Glocester, RI.

Ashley Sarji and Brenda from GEC met with the Board to discuss their initiatives and to request partnership with the BRA and Town of Burrillville to promote economic growth and tourism in northwestern Rhode Island.

CORRESPONDENCE: None

EXECUTIVE SESSION: None

OTHER: None

ADJOURN: Voted to adjourn at 8:25 p.m. Motion by Vice Chairman Edward Bonczek. Seconded by Jeffrey Barr. Motion carried unanimously.

James Langlois Chairman

Michael Wood, Secretary: _____

Date: 11/28/2023

Date filed with Town Clerk: _____

Paul Bellet