

## **BURRILLVILLE REDEVELOPMENT AGENCY**

### **REGULAR MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: May 28, 2019  
Meeting Time: 7:00 PM

#### **Members Present:**

James Langlois, Chairman  
Edward Bonczek  
Jeff Barr  
Renay McLeish

George J. Lough, III  
Mark Thompson  
Royal Laurent

#### **Members Absent:**

#### **Staff/Consultants Present:**

Ray Goff, Planning Director

Scott A. Gibbs, NEEDS, Inc.

#### **Others:**

Dennis Anderson, Town  
Councilor

Mark Brissette, Property Manager

#### **Call To Order Of Regular Meeting:**

James Langlois called the Meeting to order at 7:08 PM. Langlois announced that Mike Wood has been excused from the meeting because he is on vacation. Langlois also announced that Tim Kane is at the Burrillville Sewer Commission budget hearing and may not be able to make the meeting.

#### **Approval of Minutes:**

Approval of minutes for the April 23, 2019 Regular Meeting, and to dispense with the reading of the minutes.

Mark Thompson made a motion to approve the minutes from the April 23, 2019 Regular Meeting. Royal Laurent seconded the motion and the vote in favor of the motion was unanimous.

#### **Citizen's Comment:**

None

#### **Invoices:**

Discussion, consideration and action relative to invoice from Maloney Properties for additional rent and utilities, first quarter, 2019 to be received and filed.

Langlois explained that the invoice is a result of the Landlord's annual review and adjustment for the common area at the Clock Tower property. Royal Laurent made a motion to receive and file the invoice from Maloney Properties dated April 25, 2019 in the amount of \$4,784.78. Renay McLeish seconded the motion and the vote in favor of the motion was unanimous.

Discussion, consideration and action relative to invoice from Lawrence Brothers, Inc. for keys made for 75-81 Pascoag Main St. to be received and filed.

Langlois made a motion to receive and file the invoice from Lawrence Brothers, Inc. dated April 25, 2019 in the amount of \$6.00. Mark Thompson seconded the motion and the vote in favor of the motion was unanimous.

**Consultants Staff Report:**

Discussion, consideration and action relative to financial reports including budget and audits.

Laurent made a motion to receive and file. Jeff Barr seconded the motion and the vote in favor of the motion was unanimous.

A. Agency wages for maintenance and repair – No Payroll Submitted

Mark Brissette indicated he has been getting paid for his services. Laurent made a motion to receive and file. Thompson seconded the motion and the vote in favor of the motion was unanimous.

**Old Business To Be Discussed And Acted On:**

Discussion, consideration and action relative to Nasonville redevelopment planning.

Scott Gibbs and Ray Goff summarized meetings held with representatives of the Burrillville Sewer Commission and Harrisville Fire District Water, Water Department. Gibbs and Goff indicated that the meetings were positive. A presentation will be scheduled with the Sewer Commission in the near future. Gibbs explained that he is reaching out to the Whitinsville Water Company, which manages the water system off of Tarklin Pond. Gibbs also referenced a meeting held with Lucien Benoit, owner of the land at the intersection of Route 7 and Broncos Highway. Mr. Benoit indicated the possible sale and use of his land for a water well and standpipe.

Langlois requested that the minutes reflect that Royal Laurent left the meeting, and Renay McLeish is now a voting Member.

Discussion, consideration and action relative to cost and options to construct restroom facilities at the Pavilion in Stillwater.

Langlois indicated that the United States Department of Agriculture informed the Town that it missed the grant application deadline. The next deadline will be at the end of 2019, which will give the BRA more time to discuss the issue.

Discussion, consideration and action relative to the Signage Program

- A. Downtown Pascoag Subcommittee. Assignment, design and develop a direction signage program that will point the way to points of interest in downtown area (such as River-Walk, Gonyea Park, parking, and businesses).

McLeish announced that the Subcommittee has not yet met to discuss the project.

Discussion, consideration and action relative to the Stillwater District Subcommittee. Assignment, design and develop a directional and historic signage program, which identifies areas of historical interest, especially those created by the Levy's. Also, directional signs that help visitors locate the recreational path, canoe launch, and Freedom Park. Including estimated cost.

Langlois announced that he and Jeff walked the area to get some ideas. Langlois indicated that a significant lack of signage was very evident. Langlois specifically referenced the canoe launch, explaining that if the BRA is going to build new projects like the canoe launch, the BRA needs to make an effort to ensure people can find it. Barr affirmed the comments made by Langlois. Langlois indicated that the BRA needs to take leadership to make sure that this thing gets done.

Langlois indicated that the signage observations about Harrisville also apply to Downtown Pascoag. Langlois referenced efforts in Putnam CT as one way to design a signage program that is both informative, and fun.

Discussion, consideration and action relative to receive and file a lease with Bravo Brewing Company, LLC.

Langlois made a motion to receive and file the executed lease between the BRA and Bravo Brewing Company, LLC. Barr seconded the motion and the vote in favor of the motion was unanimous.

**New Business To Be Discussed And Acted On:**

Discussion, consideration and action relative to electric charging station usage report.

Langlois explained all charging stations resulted in a total of 126 kWh of usage. Langlois again referenced the need for signage to connect people with the charging station.

Discussion, consideration and action relative to security at the Pavilion.

Mark Brisette referenced vandalism issues at the Pavilion including the removal of electrical panels. Brisette indicated that there has also been vandalism with the picnic benches. Brisette indicated a need for a security system in the area. Langlois stated that this issue will be on the agenda next month.

**Correspondence:**

None

**Good & Welfare:**

Brissette explained that the Members were supposed to have colors and materials for the proposed wind screen at the Pavilion. Brissette indicated the wind screen would be 25' wide and 6" on the side. It can be rolled up or down for use. Brissette also indicated that we should have 3 quotes for the River Walk repair project. Barr asked that the issues be on the agenda for next week. Langlois stated that he will talk to Mike Wood next week.

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a) (5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

No Executive Session

**Adjournment:**

McLeish made a motion to adjourn the meeting at 8:48. Barr seconded the motion and the vote in favor of the motion was unanimous.

Minutes approved by:

Michael C. Wood

Michael C. Wood, Secretary

6/25/2019

Date:

Date filed with Town Clerk: \_\_\_\_\_

JUN 26 2019

LWP