

# Annual Personal Property Declaration to Burrillville, RI as of 12/31/2019

For your convenience, we have supplied you with this form for the declaration of taxable personal property located in Rhode Island.

**The Law is Mandatory – A return must be filed and mailed to: Town Assessor, 105 Harrisville Main St., Harrisville, RI 02830**

According to Rhode Island General Laws (**§ 44-5-15 & 16**), taxable property must be declared to the Assessor between **DECEMBER 31, 2019 and JANUARY 31, 2020**. If a taxpayer is unable to make such declaration within the prescribed time, they may submit written notice, prior to **JANUARY 31**, of intention to submit declaration by **MARCH 15**. Failure to file a true and exact account, within the prescribed time, eliminates the right to appeal. No amended returns will be accepted after **MARCH 15<sup>th</sup>**

Ownership, DBA or Mailing Address  
Corrections:

**Account #:**

**§ 44-5-12.1 Assessment of tangible personal property.** –“(a) All tangible personal property subject to taxation shall be assessed for taxation based on the original purchase price (new or used) including all costs such as freight and installation.” Please refer to these statutes or contact my office at (401) 568-4300 Ext. 126 for assistance with completing this form.

**If you are no longer in business, please state the date the business closed and the disposition of the former assets of the business, then return the form to us. Failure to respond by January 31, 2020 will result in a 2020 Tax Bill.**

**Give a Full, General Description of Your Business Operation:**

Mfg.     Wholesale     Retail     Service     Professional Office     Other: \_\_\_\_\_

Form of Ownership:     Corporation     Co-Partnership     Individual

Number of Employees as of December 31, 2019 \_\_\_\_\_                  Square Feet Occupied \_\_\_\_\_

Do you own or lease the space occupied? \_\_\_\_\_                  Monthly Rent: \_\_\_\_\_

**Disposals - Please list all previously taxed assets that have been removed from the Jurisdiction**

Class	Year Acquired	Item Description	Item Cost

If needed, please attach additional sheets containing the required information and note number of pages here \_\_\_\_\_

Please complete the itemized list of all Furniture, Fixtures, and Equipment (Including signs and unregistered motor vehicles) owned by you or your firm on the **next page**, and report the total of each class by year of acquisition in the appropriate box below. **IMPORTANT** - Be sure to declare all acquisitions still in use, even though fully depreciated on your books. All equipment that you rent, lease or consign is to be listed **only** on the last page of this form in the appropriate section.

**Manufacturers:** Please include all assets **NOT** used directly in the actual manufacturing process.

**Leasing Companies:** Please provide disposition list indicating if the equipment was sold to lessee, returned, or other.

**CLASS I - SUMMARY OF SHORT LIFE EQUIPMENT (ONLY AS DEFINED BY RIGL § 44-5-12.1)**

All PC computers, peripherals and computer software should be reported in this category

Please summarize all Class I assets by year in this section. Only assets listed as Class I in the above statute are to be listed in this section.

Calendar Year Purchased	Acquisition Cost	Depreciation Rate	Declared Value	Assessor's Use Only
2019		5%		
2018		20%		
2017		40%		
2016		70%		
2015 & Prior		80%		
<b>TOTALS</b>				

**CLASS II - SUMMARY OF MID-LIFE EQUIPMENT** Please summarize all Class II assets by year in this section.

Please include items such as all typical furniture, fixtures, equipment as well as any item not listed as Class I or Class III in the above statute.

Calendar Year Purchased	Acquisition Cost	Depreciation Rate	Declared Value	Assessor's Use Only
2019		5%		
2018		10%		
2017		20%		
2016		30%		
2015		40%		
2014		50%		
2013		60%		
2012 & prior		70%		
<b>TOTALS</b>				

**CLASS III - LONG LIFE ASSETS** Please summarize all Class III assets by year in this section.

Calendar Year Purchased	Acquisition Cost	Depreciation Rate	Declared Value	Assessor's Use Only
2019		5%		
2018		10%		
2017		15%		
2016		20%		
2015		25%		
2014		30%		
2013		35%		
2012		40%		
2011		45%		
2010		50%		
2009		55%		
2008		60%		
2007		65%		
2006 & Prior		70%		
<b>TOTALS</b>				

**Inventory** - Note: Inventory for sale (wholesale or retail) or Manufacturing Raw Materials is not to be reported here.

Average amount of inventory (all goods, wares, supplies and merchandise) kept on hand and used in the operation of your business		
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**Sub Total Class I, II, III and Inventory**

\$



**LEASED / RENTED / CONSIGNED / LOANED TANGIBLE PERSONAL PROPERTY**

*This Section is to be used by all businesses for any tangible property in your possession but not owned by you or your firm.*

Owner / Address	Item Description	Cost New	Lease Term	Monthly Rent	Lease #

**LEASEHOLD IMPROVEMENTS**

Items of property such as trade fixtures, shelving, displays, booths, and other items owned by you and attached to real estate owned by others and not reported elsewhere.

Calendar Year Purchased	Description of Improvement	Improvement Cost	Depreciation Rate	Claimed Full Value	Assessor's Use Only
2019			5%		
2018			10%		
2017			20%		
2016			30%		
2015			40%		
2014			50%		
2013			60%		
2012 & Prior			70%		
<b>TOTALS</b>					

<b>Grand Total of all Taxable Personal Property</b>	\$	(Proposed Assessment)
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**SIGN YOUR RETURN AND NOTARIZE**

I, \_\_\_\_\_ My Residence Is: \_\_\_\_\_  
(Printed name of preparer)  
Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

do hereby certify and declare that, to the best of my knowledge and belief, the foregoing is a true, exact and complete list of all property owned by said Corporation, Co-Partnership or Individual in or ratable in said Town/City on the said thirty-first day of December, 2019 at 12 o'clock midnight, Eastern Standard time; and that the cost placed against each item thereof is the actual cost including all costs such as freight and installation.

**Please Sign Here**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Signature Date Title

On \_\_\_\_\_, \_\_\_\_\_ personally appeared before me and made oath that the foregoing account, by him/her signed and exhibited, contains to the best of his/her knowledge and belief, a true and full account and valuation of all the ratable estate owned or possessed by said corporation, co-partnership, or individual.

Signature of Notary Public Date My Commission Expires: \_\_\_\_\_