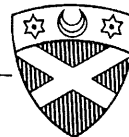


# BURRILLVILLE SEWER COMMISSION



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## **\*NOTICE\***

The Burrillville Sewer Commission's Regular Meeting is scheduled for Tuesday, June 13, 2017, at the Wastewater Treatment Facility, immediately following the Public Hearing which is scheduled for 6:30 PM, in the Board Room of the Wastewater Treatment Facility, 141 Clear River Drive, Oakland RI 02858.

**Members Present:** Chairman, William Andrews; Vice Chairman, Richard Nolan; Secretary, Russell Fontaine; Wayne Barber and Gary Rouleau.

**Members Absent:**

## **\*AGENDA\***

To receive, consider, discuss and act upon every agenda item listed below:

That the question of accepting the Minutes of the Public Hearing of May 9, 2017 and the Regular Meeting of May 9, 2017; and the question of dispensing with the reading of said minutes, be now taken up.

### **Public Comment:**

RI Infrastructure Bank – Account #BSC-16B – loan status update as of May 31, 2017.

Letter from RIDEM to John Pacheco III, President of the Burrillville Town Council, regarding Burrillville WWTF 2016 Compliance Evaluation Inspection, no deficiencies found.

Memo from Stacey Richard, Office Manager, regarding selecting charity/ies for \$1,000.00 donation from SBA Tower Rental per terms of agreement.

Recommendation by Superintendent, John E. Martin III, for Award of Bid, Wastewater Treatment Process Chemicals.

Adoption and Implementation of the Operations and Maintenance Budget for FY18.

Adoption of Exhibit A (fee schedule) of the Rules and Regulations.

**Correspondence:**

**17-12-01** – Correspondence from Latonya Marzett, owner of 385 Church Street, requesting an abatement for the time period that she was billed for a two family when the house is a single family.

**17-12-02** – Correspondence from Ronald Parenteau asking to address the Commission regarding a possible abatement of the sewer use bill for the Columbus Club. The water has been turned off and the property is being sold.

Letter from Pascoag Utility District stating the water has been turned off at the Columbus Club since December of 2015.

**New Business:**

Preliminary Engineering Agreement from RIDOT regarding the replacement of Railroad Ave bridge No. 354.

Email from James J. Geremia, Engineer, regarding conversation with Mr. Alsabe from RIDOT.

**Old Business:**

**Invoices:**

James J. Geremia & Assoc., Inc. FY2017 Invoice #4 for General Engineering services rendered in connection with House Lateral Inspections, in the amount of \$1,646.58 – Fund 8100.

**Engineer's Report:**

Phosphorus/Copper Project Status Report of Construction – Minutes of Job Meeting No. 28  
Minutes of Job Meeting No. 29  
Minutes of Job Meeting No. 30  
Nexom - Minutes of Start-Up Meeting No. 1

**SRF (Account#BSC-16B)**

RI Infrastructure Bank – Pay Request #7 in the amount of \$358,412.54  
Exhibit A – RI State Revolving Fund project payment request form  
Exhibit F – Wage Requirements  
Exhibit G – Certification regarding Debarment, Suspension & other Responsibility Matters  
Exhibit H – American Iron & Steel Certification  
James J. Geremia & Associates Inc. – Inv. #16 in the amount of \$34,119.53  
Hart Engineering – Pay Request #13 in the amount of \$261,698.16  
Blue Water Tech(Nexom)-Pay Request #7 in the amount of \$62,594.85

**Attorney's Report:**

Status of properties not connected to the sanitary sewer system.

**Superintendent's Report:**

Report for the month of May, 2017  
Financial Report

**Sewer Use/Sewer Assessment Write-Offs –**

**Chairman requests Executive Session of the Commission, pursuant to Rhode Island Open Meeting Law(42-46-5(a)(1) to discuss job performance of three (3) employees – positions.  
Note: The three affected parties were duly notified in advance in writing of this request for Executive Session; they were notified and advised that they could require that the discussion be held at an open meeting.**

**Consider/take action on the salary requests of the positions of John E. Martin III, Superintendent, Stacey Richard, Office Manager, and Jacqueline Batalon, Financial Aide.**

**Adjournment:**

**The Burrillville Sewer Commission will provide accommodations needed to ensure equal participation. Please contact the Burrillville Sewer Commission at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401)568-4300(voice) or “via RI Relay 1-800-745-5555” (TTY).**