



Burrillville Extended Care (BEC)  
Board of Directors  
Minutes September 1<sup>st</sup> 2015

Called to Order and Attendance/Review Agenda:

Meeting called to order-by Greg Devlin @ 6:30pm

Members Present- Dawn Williams, Greg Devlin, Laura Fontaine, James Alix

Members absent:

Members Excused: Alyssa Iadarola

Others Present- BEC Director Kelly Cournoyer  
Assistant Director Lisa Nault  
Office Manager Shannon Murphy  
Sylvia St. Pierre

New Members:

Minutes of July 7<sup>th</sup> 2015 to be accepted :

Jim motioned to postpone minutes from July 7<sup>th</sup> 2015 due to errors throughout minutes. Laura second motion. no objections 4-0. Lisa added we were never shown how to do minutes correctly. Just learned from previous secretaries and Sylvia mentioned that the Attorney General may have guidelines on their website to help.

Correspondence:

None

Good and Welfare:

Complements from families in regards to staff members

Old Business:

Financials: waiting on audit

Financials: Net decrease due to last minute invoices 88,062.87 to 79,153.24 (profit 2015)

2015 summer program recap: Had a great summer with no staff issues. had 168 children and 138 families.



2015-2016 School year before/after school program: Enrolled 162 families with 200 children. This includes 36 new families.

3 new staff hired and looking to hire 2 more.

Write off of uncollected debt: Will be provided to the accountants for the audit.

Pay bracket increase to staff

Junior Mentoring Program: Kelly is bringing info to the open house for 7<sup>th</sup> and 8<sup>th</sup> grades at the middle school.

New Business:

Fiscal year 2016 financials: Net income of \$18204.29 profit

Greg and Dawns terms coming up for renewal in October. Greg has no meetings missed and Dawn has 1 meeting missed/excused.

Meeting adjourned: Adjourned at 7:05pm Jim Alix motioned to adjourn and Laura Fontaine seconds the motion with no objections. Motion passed 4-0.

Next Meeting: Tuesday November 3rd @ 6:30 p.m.  
Steere Farm Elementary School-BEC Center  
915 Steere Farm Road, Pascoag, R.I.

*Submitted by:  
Dawn Williams  
BEC Secretary*