

Minutes of the Burrillville Budget board held Thursday, February 25, 2016 at 6:30 P.M. at the Town Building, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Arthur R. Hurley, Dennis Anderson, Judy Aubin, Nathan St. Pierre, Robert Tetreault; alternate members Karen Francisco and Tom Rambacher (non-voting members).

MEMBERS ABSENT: None

OTHERS PRESENT: Finance Director John P. Mainville, Treasurer Mark A. Adams and Deputy Treasurer Rose Doughty

1. **VOTED** to approve the minutes of the regular meeting held on February 18, 2016; and dispense with the reading of said minutes.

Motion by Judy Aubin. Seconded by Robert Tetreault. The vote was unanimous by the five members present.

2. Consider and act on Town Budgets:

- Deliberate and act on Department CIP Requests; complete and sign CIP recommendation to Town Manager

The recommendation memo was completed and signed by the Budget Board; the chair instructed the clerk to send a copy to the Town Manager.

- Deliberate and act on Department Operating Budget Requests

Information Systems:

VOTED to recommend \$4,000 for Information Systems professional/technical services.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The motion carried, four in favor, one opposed. Voting in favor of the motion were Arthur Hurley, Dennis Anderson, Nathan St. Pierre and Robert Tetreault. Judy Aubin voted in opposition.

VOTED to allocate \$2,000 for Information Systems training.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to allocate a total of \$210,917 for Information Systems.

Motion by Dennis Anderson. Seconded by Robert Tetreault. The vote was unanimous by the five members present.

Tax Assessor:

VOTED to reduce Tax Assessor professional/technical services to \$2,000.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to allocate a total of \$137,915 to the Tax Assessor's Office.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

Board of Assessment Review:

VOTED to not fund postage, office supplies or miscellaneous for the Assessment Board of Review.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to fund a total of \$1,300 for the Assessment Board of Review.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

Planning:

VOTED to reduce office supplies from \$800 to \$300 for Planning.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

VOTED to fund a total of \$135,182 for Planning.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to support \$12,800 for the Planning Board.

Motion by Judy Aubin. Seconded by Robert Tetreault. The vote was unanimous by the five members present.

Building Official:

VOTED to reduce Building Official's gas/diesel line item to \$2,000.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

VOTED to grant a total of \$129,491 to the Building Department.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

Zoning Board:

VOTED to reduce Zoning Board office supplies to \$500.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The motion carried, four in favor, one opposed. Voting in favor of the motion were Arthur Hurley, Judy Aubin, Nathan St. Pierre and Robert Tetreault. Dennis Anderson voted in opposition.

VOTED to fund the Zoning Board for a total of \$17,601.

Motion by Judy Aubin. Seconded by Robert Tetreault. The vote was unanimous by the five members present.

General Services:

MOTION to fund the Board of Administration at \$125,000 with the reasoning that the remaining funds are to come from their cash on hand.

Motion by Judy Aubin. Seconded by Robert Tetreault. No vote was taken.

There was discussion of the requested increase in rent by the Board of Administration. It was noted that the Board of Administration's current assets exceed \$300,000 and a reason for the rent increase is not explained in the budget request. It was also noted that the Board of Administration has not provided additional financial information that was requested by the Budget Board.

The clerk was instructed to send a letter to the Board inquiring: 1) what their current cash balance is and 2) the purpose of maintaining a cash balance at the current level.

Miscellaneous:

VOTED to reduce dues and fees to \$6500.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to recommend \$7,000 for public utilities.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to grant a total of \$13,500 for Miscellaneous.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

Annex:

VOTED to cut gas/diesel to \$300.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

VOTED to grant a total of \$2,400 to Buildings - Annex.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

General Fund Contingency:

VOTED to level fund General Fund Contingency at \$90,000.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to grant a total of \$100,000 to the General Fund Contingency.

Motion by Dennis Anderson. Seconded by Robert Tetreault. The vote was unanimous by the five members present.

Police:

VOTED to drop gas/diesel to \$50,000.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

MOTION to reduce vehicle supplies to \$2,800. There was no second.

VOTED to approve \$3,000 for vehicle supplies.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to decrease radios to \$16,000.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to reduce tuition reimbursement to \$3,000.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to recommend \$8,000 for data processing hardware.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to reduce miscellaneous to \$500.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

VOTED to recommend a total of \$2,564,283 for Police.

Motion by Robert Tetreault. Seconded by Judy Aubin. The vote was unanimous by the five members present.

Civil Defense:

VOTED to approve a budget of \$9,442 for Civil Defense.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

Animal Control:

VOTED to decrease gas/diesel to \$2,000.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to reduce heating oil to \$4,500.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

The Animal Control request for additional training and travel funds was discussed. There was discussion of whether or not the legislation requiring certification for all animal control officers

had passed. The clerk will check with the department and the remaining ACO budget will be considered at a subsequent meeting.

Municipal Court:

VOTED to approve an operating budget of \$22,500 for Municipal Court.

Motion by Dennis Anderson. Seconded by Judy Aubin. The vote was unanimous by the five members present.

- Deliberate and act on School Department Budget Requests - No deliberation
- 3. Other Business: None
- 4. **VOTED** to adjourn at 8:51 p.m.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

Judy Aubin, Secretary

Minutes Approved Date: _____