TOWN OF BURRILLVILLE

Office of Town Clerk
Email: townclerk@burrillville.org

TOWN BUILDING
HARRISVILLE, R.I.

Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

Burrillville Town Council Resolution

The boards and commissions specified below will receive the following compensation (stipend) per meeting, effective July 1, 2024:

	Regular Member & Auxiliary Members	Chairperson
Board of Assessment Review	$100	$125
Budget Board	$100	$125
Planning Board	$100	$125
Zoning Board	$100	$125
Personnel Board	$100	$125
Redevelopment Agency*	$100	$125
Conservation Commission	$100	$125
Juvenile Hearing Board	$75	$100
Recreation Commission	$75	$100

The board and commission members must be in attendance at a properly posted meeting and the minutes of said meeting must reflect their attendance. Members must be present when the meeting is called to order and must complete the meeting without leaving early in order to qualify for the meeting stipend.

Payments will be based on a fiscal year (July 1 - June 30) and made quarterly as directed by the Finance Director. Normal payroll deductions apply.

The maximum number of meetings per member, per fiscal year for which meeting stipends will be paid is twelve (12).

The Chairperson of each board and commission shall submit the quarterly payroll and shall sign the payroll to verify the individual members meeting participation and to authorize payment.

The Chairperson shall be responsible to call and coordinate meetings, provide the annual meeting schedule to the Town Clerk, post meetings and prepare agendas. Also, to secure and file meeting records, including minutes and official correspondence:

Direct expense reimbursements are subject to inclusion in the Town's Operating Budget.

105 Harrisville Main Street, Harrisville, RI 02830

These stipends will be effective July 1, 2024 and will replace any and all pre-existing compensation and reimbursement programs for these boards and commissions.

*The funds for the Redevelopment Agency stipends shall be taken from Redevelopment Agency accounts, not town budgets.

Adopted this 24th day of April, 2024.

_____
Donald A. Fox, President
Burrillville Town Council

ATTEST: _____
Vicki T. Martin, Town Clerk